

# Prequalification Request

## Prequalification of Contractors

For the

INSTALLATION OF SOLAR POWER WATER PUMPS UNDER THE DEVELOPMENT PROJECT “PROVISION OF ALTERNATE ENERGY SOURCE (SOLAR PUMPS) TO FISH FARMERS COMMUNITY ON MATCHING GRANT BASIS”



Department of Fisheries

December, 2017

## **Section 1- Introduction**

Request for Prequalification Reference No. PC/DF/(EXT)-XI/SPWPs(MG)/2017-18

The Department of Fisheries, Government of Punjab hereby, invites for application from suitably experienced and established contractors, for prequalifying for open tender process for Engineering, Construction (EPC) for Solar Pumps **“PROVISION OF ALTERNATE ENERGY SOURCE (SPWPs) TO FISH FARMERS COMMUNITY ON MATCHING GRANT BASIS”** in Punjab province. The procurement process shall be in compliance with Punjab Procurement Rules, 2014 (amended up to date).

It is intended to establish a list of prequalified EPCs who wish to participate in competitive bidding for the installation of SPWPs. It is expected that the bids will be invited from the prequalified EPCs tentatively in the mid of January, 2018 and the works will commence tentatively from February , 2018.

This Pre-Qualification Tender includes the following documents:

Section 1 – Introduction

Section 2 – Instructions to Interested Applicant

Section 3 – Project Background and Description of Works

Section 4 – Technical Evaluation Criteria

Section 5- Joint Venture Form

Section 6- Application Form

Interested applicants are requested to submit all documents required in this PQD and submit to the below mentioned address as per instructions and format mentioned in Section 2 and Section 6. The queries (if any) relating to this prequalification process should be addressed to the representative of client mentioned in Section 2: Instructions to Bidder Applicants, 3 days before the submission date.

## Section 2 – Instructions to the Interested Applicants

### A. General

1. The Applicant may be a firm / company /corporation, partnership firm either of Pakistan or foreign origin OR a consortium / joint venture of such entities who may individually or jointly commit to implement the project. The term `Applicant` used hereinafter would therefore apply to both `an individual entity` and `a Joint Venture / Consortium`. **Provide proof of Company Registration of the Applicant.**
2. In the case of a JV, all partners shall be jointly and severally liable for the implementation and operation of the project in accordance with the Terms & Conditions specified in the upcoming RFP. The JV shall nominate an authorized representative who shall have the authority to conduct all business for and on behalf of any and all the members of the JV during the bidding process (in the event the JV submits a bid) and during the implementation and operation (in the event the JV is awarded the project). **Provide details of JV.**
3. An Applicant shall submit only one application in the same Qualification process, either individually or as a partner of JV. An Applicant who submits, or participates in, more than one application will cause all the applications in which the Applicant has participated to be disqualified. The manufacturers of Electro-Mechanical or any other Equipment may offer their equipment's to multiple proposers but must not enter into a proposed JV with more than one Applicant.
4. The ownership structure of each member of the Applicant entity must be in accordance with the extant laws in respect of capital, equity participation in a joint venture, nationality and registration / licenses.
5. The JV/Consortium must propose the Lead Member (LM).
6. The number of members of a Consortium will be limited to three.

7. A qualified Consortium may only bid with the same initial members and no substitutes shall be allowed in the bidding stage.
8. Unnecessarily elaborate brochures or other presentations beyond those sufficient to present a complete and effective application in response to this PQD are not desired.
9. Provide history of non-performance, if any. Upon the evaluation of reasons for non-performance, the Applicant may be considered for qualification,
10. Provide history of litigation. Chronic or any contentious cases which may endanger the Applicant's ability as a going concern.
11. Applications must be received at the place designated and by the date and time specified.
12. Applicants should not be under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of the Islamic Republic of Pakistan or any provincial government or any of the agencies of the Islamic Republic of Pakistan. If they are registered in any such list, they will be disqualified.

No. of copies of Bid that must be submitted	One Original, two copies and Soft copy (USB or CD) of the bid. In the event of discrepancy between them, the original shall prevail
Deadline of proposal Submission	Date and Time: 11:00 am on 15-01-2018 Applications received after the deadline shall not be entertained and shall be returned unopened to the applicant. Bids shall be opened on the same day at 11:30 am
Bid submission address	Within the Due Date to Employer at the following address: Director General, Department of Fisheries, Government of Punjab, 2- Sanda Road, Lahore. 042-99212374-6

Allowable Manner of Submitting Proposals	By courier or by hand delivery
Contact Details for submitting clarifications/questions	<p>Focal Person: Director Fisheries (Ext)</p> <p>Address: 2- Sanda Road, Lahore</p> <p>E-mail address dedicated for this purpose: pcdof@yahoo.com</p>
Mandatory Documents required for Qualification	<ol style="list-style-type: none"> <li>1. Proof of registration with SECP</li> <li>2. Proof of registration with Income Tax Department</li> <li>3. Proof of registration with Pakistan Engineering Council (PEC)</li> <li>4. Undertaking regarding no litigation &amp; blacklisting with any public sector organization in Pakistan on Judicial Stamp Paper.</li> <li>5. Letter of association and JV agreement in case of a JV/consortium of partners</li> <li>6. Submission of audited financial statement for the past 3 years</li> </ol>
Technical Criteria	<ol style="list-style-type: none"> <li>1. Company Profile</li> <li>2. Past Experience (defined in Section:4)</li> <li>3. Project(s) in hand</li> <li>4. Detailed experience of key staff proposed Name of this project should be mentioned on top of CVs, indicating that the CV has been submitted by the person for this project and he will be available, if the project is awarded to the Applicant. Employer reserves the right to interview key persons during or after evaluation process.</li> <li>5. ISO or equivalent standards accreditation for Quality Assurance System, Environmental Management Systems, Occupational Health and Safety and any other</li> </ol>

	<p>Organizational Management System are NOT mandatory, but a merit. Provide copy of certifications, if applicable.</p> <p><b>Financial</b></p> <ol style="list-style-type: none"> <li>1. Audited Financial Statements: Submit Company / JV turnover figures for financial years (for the last three years). Figures provided should be audited and verifiable. Audited financial statements must be inclusive of: consolidated Balance sheet, Profit &amp; Loss, and Cash flow statements.</li> <li>2. The minimum required annual turnover for the Applicant from 2014 to 2016 (included) shall be minimum PKR 150 Million per year. If Reference works contracted and invoiced/ billed in the name of a joint venture or consortium are included; the turnover shall be counted on the percentage share of the applicant in the subject joint venture or consortium. The document shall be certified by registered independent auditors.</li> <li>3. The average required Working Capital for the applicant from 2014 to 2016 (included) shall be minimum PKR 100 Million per year.</li> <li>4. Financial Resources: The Bidder shall demonstrate, by a bank statement from his bank, that he/she has available or has access to liquid assets (asset that can be readily converted to cash), to meet the construction and supply cash flow for the contract of not less than PKR 150 Million.</li> <li>5. Available Bank Credit Line (Attach proof) should be equal to <b>Rs. 300 Million</b> .</li> </ol>
<p>Evaluation method to be used in selecting the most responsive applicant</p>	<p>Only applicant who achieved the minimum technical and financial score of 50% each and overall 65% shall be invited for up-coming RFP.</p>

### **Section 3 – Project Background and Description of Works**

#### **Project Background:**

The existing fish culture in Punjab is Semi-intensive poly-culture system. Regular water supply is one of the main recurring expenditure at the Fish farms. There is acute shortage of energy in the province and its cost is escalating every year making the fish farming least cost effective due to which fish farmers are losing their interest in the aquaculture business. To keep the Aquaculture business attractive and cost effective it is necessary to adopt some cheaper and reliable energy source. Solar Power System is one of the best alternate energy sources for pumping water which can be used for sustainable water supply to the fish farms. This can make the fish production system more efficient by minimizing the risk of the fish mortality especially during summer. As an incentive, the provision of financial assistance for installation of solar powered water pumps (SPWPs) to fish farmers as cheaper source of energy will not only increase the fish production but will also improve the socio-economic condition of the small-scale fish farmers.

The Department of Fisheries has planned to provide the financial assistance on matching grant basis to the private fish farmers for installation of solar powered water pumps to boost up aquaculture activities in the Punjab province.

#### **Objectives of the prequalification document (PQD) process**

1. The Department of Fisheries is inviting Prequalification Document (PQD) along with the information as required for qualifying the prospective applicant to participate in the upcoming RFP.
2. The objective of the PQD process is to identify suitably qualified, experienced and financially sound Applicant for execution of Project as per the detailed scope of work to be stipulated in the upcoming RFP document.
3. Applicant will be evaluated against a set of criteria provided in technical evaluation criteria Section-4 of this PQD document. Applicant, qualifying will be invited for the subsequent tender/request for bid process.

### **Scope of Work:**

1. Department of Fisheries wants to engage a capable and qualified organization to carry out Engineering, Procurement and Construction (EPC) of installation of solar power water pumps under the development project “PROVISION OF ALTERNATE ENERGY SOURCE (SOLAR PUMPS) TO FISH FARMERS COMMUNITY ON MATCHING GRANT BASIS”
2. A set of preliminary design criteria and engineering documentation will be provided with the upcoming RFP to the qualified Applicants. This preliminary design and engineering documentation includes the nature, extent and intent of the works and employer requirement to be carried out at the site.
3. The qualified Applicants will be required to submit their technical and financial bids during the bidding stage, along with their expected Bill of Material (BoM) and Bill of Quantity (BOQ) in accordance to the information and formats provided in the preliminary design and engineering documentation.

### **Section 4- TECHNICAL/EVALUATION CRITERIA**

1. A minimum of 2 Solar PV projects (ground/roof mounted) executed in short timeline having at least 25 sites for each project. Also provide the timelines and project management plan of the executed projects

Provide following contract information for above past track record requirements:

- i. Name of project
- ii. Client
- iii. Contract Value
- iv. Scope of work and types of activities undertaken
- v. Status or Date Completed
- vi. References Contact Details (Name, Phone, Email)

2. A minimum of 10 Solar Powered Water Pumps (SPWP) installed in last 05 years in Pakistan

Provide following contract information for above past track record requirements:



- i. Name of project
  - ii. Client
  - iii. Contract Value
  - iv. Scope of work and types of activities undertaken
  - v. Status or Date Completed
  - vi. References Contact Details (Name, Phone, Email)
3. Details of projects of similar nature in hand having at least 0.5MW of cumulative  
Provide following contract information for above past track record requirements:
- i. Name of project
  - ii. Client
  - iii. Contract Value
  - iv. Scope of work and types of activities undertaken
  - v. Status or Date Completed
  - vi. References Contact Details (Name, Phone, Email)
4. Provide copy of certifications ISO or equivalent standards accreditation for Quality Assurance System, Environmental Management Systems, Occupational Health and Safety and any other Organizational Management Experience with working as EPC contractor highly advantageous.

Note: In case of consortium, the combined technical strength of consortium will be considered for technical evaluation.

### **Organization Structure Criteria**

The applicant must demonstrate that the core staff required in this proposal must have relevant education.

Provide a copy of curriculum vitae with professional referees of proposed key staff. The combined skill sets of the proposed team must adequately cover: Design, construction and operation of solar or other renewable energy projects.

## Financial Criteria

**Only applicant who achieves the minimum technical score of 65% shall be invited for upcoming RFP.**

### Evaluation Criteria

	Salient Features	Scoring Criteria	Marks (100)
1	Company's Profile		12
1.1	Provide company profile and location of regional offices in Punjab	<p>Maximum of 2 marks will be awarded for detailed company profile.</p> <p>Maximum of 3 marks will be provided for at least 3 regional offices of the firm or JV within Punjab.</p> <p>If the applicant does not fulfill the criteria, marks will be awarded proportionally.</p>	5
1.2	ISO Certification	Maximum of 2 marks will be awarded for ISO or equivalent standards accreditation for Quality Assurance System, Environmental Management Systems, Occupational Health and Safety and any other Organizational Management System. Provide copy of the certificate.	2
1.3	Project Management & Logistics Plan	Maximum of 5 marks will be given for providing <b>detailed approach, management plan and timeline for executing this project in three (3) months</b> if contract is awarded.	5
2	Experience		30
2.1	A minimum of 2 Solar PV projects (ground/roof mounted) executed in short timeline having at least 25 sites for each	<p>Maximum of 5 marks will be awarded for each project. Less than the criteria mentioned shall be awarded proportionally.</p> <p>A Single project having 50 or more sites</p>	10

	Salient Features	Scoring Criteria	Marks (100)
	project. Also provide the timelines and project management plan of the executed projects	executed in short timeline may also be considered for full marks. Evidence should be provided along the timeline and project management plan.	
2.2	15 Solar Powered Water Pumps (SPWPs) installed in last 05 years in Pakistan	Maximum of 15 marks will be awarded against the criteria mentioned. Less than that shall be awarded proportionally.	15
2.3	Details of projects of similar nature in hand having at least 0.5MW of cumulative.	Maximum of 5 marks will be awarded for the said criteria. Less than that shall be awarded proportionally.	5
3	Team Required		30
3.1	Project Manager	Maximum of 4 marks will be given for the following criteria. Less than that will be awarded proportionally.  Graduate engineer registered with PEC having at least 10 years of experience in managing construction of Solar projects/ Renewable Energy project / other power sector project.	4
3.2	Electrical Engineer	Maximum of 8 marks will be given for at least 4 electrical engineers fulfilling the following criteria. Less than that will be awarded proportionally.  Graduate electrical engineer registered with PEC having at least 5 years of site experience in construction of solar projects/ renewable energy project / other power sector project.	8
3.3	Mechanical Engineer	Maximum of 2 marks will be given for at least 2 mechanical engineers fulfilling the following criteria. Less than that will be awarded	2

	Salient Features	Scoring Criteria	Marks (100)
		proportionally. Graduate mechanical engineer registered with PEC having at least 5 years of site experience in construction of solar projects/ renewable energy project / other power sector project.	
3.4	Civil Engineer	Maximum of 2 marks will be given for at least 2 civil engineers fulfilling the following criteria. Less than that will be awarded proportionally. Graduate civil engineer registered with PEC having at least 5 years of site experience in construction of Solar projects/ Renewable Energy project / other power sector project	2
3.5	Logistics Manager	Maximum of 2 marks will be awarded for the following criteria. Less than that will be awarded proportionally. Graduate in Management / MBA having Experience as logistics manager with at least 2 distributed projects, Minimum five (5) years' work experience.	2
	Diploma Engineer Electrical	Maximum of 8 marks will be given for at least 8 DAE electrical fulfilling the following criteria. Less than that will be awarded proportionally. DAE in electrical engineering with at least 5 years of site experience.	8
	Diploma Engineer Mechanical	Maximum of 2 marks will be given for at least 2 DAE mechanical fulfilling the following criteria. Less than that will be awarded proportionally.	2

	Salient Features	Scoring Criteria	Marks (100)
		DAE in mechanical engineering with at least 5 years of site experience.	
	Diploma Engineer Civil	Maximum of 2 marks will be given for at least 2 DAE civil fulfilling the following criteria. Less than that will be awarded proportionally. DAE in civil engineering with at least 5 years of site experience.	2
	Equipment Capabilities	Maximum of 4 marks will be awarded if the applicant has JV or authorization letter from manufacturing facilities of below mentioned. 1 mark will be awarded against each category. Evidence should be provided. <ol style="list-style-type: none"> <li>1. PV panels</li> <li>2. Invertors</li> <li>3. Battery</li> <li>4. Submersible pumps</li> </ol> Maximum of 4 marks will be awarded if the applicant has following equipment. 1 mark will be awarded against each category. <ol style="list-style-type: none"> <li>1. Pumping set</li> <li>2. Rig Machine for drilling</li> <li>3. Equipment for installation of Solar PV panels, civil structure</li> <li>4. Vehicles for mobilization</li> </ol>	8
4	<b>FINANCIAL</b>		20
4.1	Working Capital in last three (3) years. Audited Financial Statements (inclusive of consolidated Balance	<ul style="list-style-type: none"> <li>• 5 marks are given if the available average working capital for last three years is equal to Rs. 100 Million.</li> <li>• For the capital less than Rs. 100 million following weightage will be applied <math>5 \times (A/100)</math></li> </ul>	5

	Salient Features	Scoring Criteria	Marks (100)
	sheet, Profit & Loss, and Cash flow statements) should be attached.	A= Average working capital in last three years.	
4.2	The minimum required annual turnover for the applicant from 2014 to 2016 (included) shall be minimum PKR 150 Million. If Reference works contracted and invoiced/ billed in the name of a joint venture or consortium are included; the turnover shall be counted on the percentage share of the applicant in the subject joint venture or consortium. The document shall be certified by registered independent auditors.	<ul style="list-style-type: none"> <li>• 5 marks are given if the available average annual turnover for the last three years is equal to Rs. 150 Million or more.</li> <li>• For the turnover less than Rs. 150 million following weightage will be applied <math>5 \times (A/150)</math></li> </ul> <p>A= Average annual turnover in last three years.</p>	5
4.3	Financial Resources: The Applicant shall demonstrate, by a bank statement from his bank, that he/she has available or has access to liquid assets (asset that can be readily converted to cash), to meet the construction and	<ul style="list-style-type: none"> <li>• Cash in hand/ liquid assets should not be less than PKR 150 Million. Full marks will be given if the value of the liquid assets is equal to PKR 150 Million or more.</li> <li>• For the value of the liquid assets less than Rs. 150 Million following weightage will be applied <math>5 \times (A/150)</math></li> </ul> <p>A= Value of Liquid Assets</p>	5

	Salient Features	Scoring Criteria	Marks (100)
	supply cash flow for the contract		
4.4	Available Bank Credit Line (Attach proof)	<ul style="list-style-type: none"> <li>• 5 marks will be given if the available bank credit line limit is equal to Rs. 300 Million.</li> <li>• For limit less than Rs. 300 Million, following weightage will be applied  <math>5 \times (A/300)</math></li> <li>• For the limit more than Rs. 50 million but less than Rs. 100 million following weightage will be applied  <math>5 + (A/300) \times 5</math></li> </ul> <p>A= Available Bank Credit Line Limit</p>	5
	<b>TOTAL</b>		<b>100</b>

## Section 5- Joint Venture Form

[Name and address of the Leading Member firm] who for the purpose of this Agreement shall hereinafter called “Lead Member”

[Name and address of the Member firm]

who for the purpose of this Agreement shall hereinafter called “Member”. They hereby declare:

1. That they will legalize a Joint Venture in case that a Contract for the (Insert name of Project)\_\_\_\_\_is awarded to their group.
2. That they have nominated\_\_\_\_\_ (name of the Lead member) as the Lead Member of the Joint Venture.
3. That they authorized Mr. /Ms. \_\_\_\_\_ (name of the person who is authorized to act as the Representative on behalf of the Joint Venture) to act as the JV’s Representative in the name and on the behalf of their Joint Venture.
4. That all members of the Joint Venture shall be liable jointly and severally for the execution of the Contract.
5. That this Joint Venture is constituted for the purpose of the execution of the under this contract.
6. That if the Employer accepts the Bid of this Joint Venture it shall not be modified in its composition or constitution until the completion of Contract without the prior consent of the Employer.
7. That each member’s share of the Work, stated as percentage of the total contract amount, shall be as follows.



# Letter of Application

*[Letterhead paper of the Applicant, or partner responsible for a joint venture, including full postal address, telephone no., fax no., and e-mail address]*

Date: .....

To: .....

.....  
*[ name and address of the Employer]*

Sirs,

1. Being duly authorized to represent and act on behalf of ..... (herein after “the Applicant”), and having reviewed and fully understood all the prequalification information provided, the undersigned hereby apply to be prequalified as a applicant for the following contract(s) under the .....*[ name of the Project to be listed by the User/Employer]* project:
  
2. Attached to this letter are copies of original documents defining:
  - (a) the Applicant's legal status;
  - (b) the principal place of business; and
  - (c) the place of incorporation (for applicants who are corporations); or  
  
the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).
  
3. Your Agency and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted

in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves or the authorized representative to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.

4. Your Agency and its authorized representatives may contact the following persons for further information, if needed.

<b>General and Managerial Inquiries</b>	
Contact 1	Telephone: Email:
Contact 2	Telephone: Email:

<b>Personnel Inquiries</b>	
Contact 1	Telephone: Email:
Contact 2	Telephone: Email:

<b>Technical Inquiries</b>	
Contact 1	Telephone: Email:
Contact 2	Telephone: Email:

<b>Financial Inquiries</b>	
Contact 1	Telephone:
Contact 2	Email:

5. This application is made with the full understanding that:

- (a) bids by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding;
- (b) your Agency reserves the right to:
  - (i) amend the scope and value of any contract under this project; in such event bids will only be called from prequalified applicants who meet the revised requirements; and
  - (ii) reject or accept all application, cancel the prequalification process, and reject applications; and
- (c) your Agency shall be liable for any such actions and shall be under obligation to inform the Applicant of the grounds for actions at 5(b) here above.
- (d) your Agency shall not be liable for consequence of, and shall be under no obligation to inform the applicant of the grounds for, actions taken under para 5(b) here above.

**Applicants who are not joint ventures/consortium should delete para 6&7 and initial the deletions.**

- 6. Appended to this application, we give details of the participation of each party, including capital contribution and profit/loss agreements, to the joint venture or association. We also specify the financial commitment in terms of the percentage of the value of the (each) contract, and the responsibilities for execution of the (each) contract.
- 7. We confirm that in the event that we bid, that bid as well as any resulting contract will be.
  - (a) signed so as to legally bind all partners, jointly and severally; and
  - (b) submitted with a Joint Venture/consortium agreement providing the joint and several liability of all partners in the event the contract is awarded to us.
- 8. The undersigned declare that the statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed	Signed
Name	Name
For and on behalf of (name of Applicant or lead partner of a joint venture/consortium)	For and on behalf of (name and signature of other partners of the joint venture/consortium)

**Profile Form**

Name of Company			
Address of Company			
		Primary Contact	Secondary Contact
	Name		
	Title		
	Phone Number		
	Email Address/Skype		
Year of Registration			
Copy of Trade License of Certificate of Incorporation	Applicant shall submit valid business license.		
Name of Parent Company (if Applicable)			
Country of Registration of Parent Company (if applicable)			
Countries of operation			

Past experience and List of Referees

#	Name of Contact Person	Contract Description	Year of Completion	Value of Contract (USD)	Name of Organization	Email Address	Phone Number

Signature:

Company

Seal:

Name:

Title:

**Details of Contracts of Similar Nature with Evidence**

*Name of Applicant or partner of a joint venture*

Use a separate sheet for each contract.

1.	Name of Contract
	Country
2.	Name of Employer
3.	Employer Address .....
4.	Nature of works and special features relevant to the contract for which the Applicant wishes to prequalify ..... .....
5.	Contract Role (Tick One) (a) Sole Contractor      (b) Sub- Contractor      (c) Partner in a Joint Venture
6.	Value of the total contract (in specified currencies) at completion, or at date of award for current contract Currency.....                      Currency.....                      Currency.....
7.	Equivalent in Pak/Rs.
8.	Capacity in KW
9.	Date of Award
10.	Date of Completion
11.	Contract Duration (Years and Months) ____ Years                      _____ Months
12.	Specified Requirements <sup>1</sup> ..... ..... .....

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1 Description of Project or other comments

**Curriculum Vitae (CV) for Proposed Professional Staff**

- 1. **Proposed Position:** [within this project!] \_\_\_\_\_
- 2. **Name of Firm:** \_\_\_\_\_  
\_\_\_\_\_
- 3. **Name of Staff:** \_\_\_\_\_
- 4. **Date of Birth:** \_\_\_\_\_ **Nationality:** \_\_\_\_\_
- 5. **Passport No:** \_\_\_\_\_
- 6. **Education:**

Degree	Major/Minor	Institution	Date (MM/YYYY)

- 7. **Membership of Professional Associations:** \_\_\_\_\_  
\_\_\_\_\_
- 8. **Other Training:** \_\_\_\_\_  
\_\_\_\_\_
- 9. **Languages:** \_\_\_\_\_

**10. Employment Record (reverse order):**

Employer	Position	From (MM/YYYY)	To (MM/YYYY)

**11. Detailed Tasks Assigned**

*[List all tasks to be performed under this project]*

**12. Work Undertaken that Best Illustrates Capability to Handle the Tasks Assigned**

- 1) Name of assignment or project: \_\_\_\_\_  
Year: \_\_\_\_\_  
Location: \_\_\_\_\_  
Client: \_\_\_\_\_  
Main project features: \_\_\_\_\_  
Positions held: \_\_\_\_\_  
Activities performed: \_\_\_\_\_
  
- 2) Name of assignment or project: \_\_\_\_\_  
Year: \_\_\_\_\_  
Location: \_\_\_\_\_  
Client: \_\_\_\_\_  
Main project features: \_\_\_\_\_  
Positions held: \_\_\_\_\_  
Activities performed: \_\_\_\_\_
  
- 3) Name of assignment or project: \_\_\_\_\_  
Year: \_\_\_\_\_  
Location: \_\_\_\_\_  
Client: \_\_\_\_\_  
Main project features: \_\_\_\_\_  
Positions held: \_\_\_\_\_  
Activities performed: \_\_\_\_\_



# Financial Capability

***Name of Applicant or Partner of a Joint Venture***

*Applicants, including each partner of a joint venture, should provide financial information to demonstrate that they meet the requirements. Each applicant or partner of a joint venture must fill-in this form. If necessary, use separate sheets to provide complete banker information. (A copy of the audited balance sheets for last three (03) years duly signed & stamped by certified Chartered Accountants should be attached)*

<b>Banker</b>	Name of banker	
	Address of banker	
	Telephone	Contact name and title
	Fax	Telex

*Summarize actual assets and liabilities in Pak Rupees (Equivalent at the current rate of exchange at the end of each year) for the previous three years.*

	<b>Financial information in Pak Rs. or equivalent</b>	<b>Actual: previous three year</b>				
		<b>1</b>	<b>2</b>	<b>3</b>	<b>Avg.</b>	
1	Total assets					
2	Current assets					
3	Total liabilities					
4	Current liabilities					
5	Working Capital					

6	Profits before taxes					
7	Profits after taxes					
8	Annual Turnover of construction works only					

<b>Source of Financing</b>	<b>Amount (Pak Rs. or equivalent)</b>
1.	
2.	
3.	

*Attach audited financial statements for the last three years (for individual applicant or each partner of joint venture).*

*Firms owned by individuals, and partnerships, may submit their balance sheets certified by a registered accountant, and supported by copies of tax returns, if audits are not required by the laws of their countries of origin in case of foreign firms.*