

# **Pre-Qualification Document (PQD)**

For

**HIRING OF CONSULTANT FIRM FOR DEVELOPMENT PROJECT ENTITLED  
"ESTABLISHMENT OF MODEL FISH MARKET AT LAHORE"  
(FEASIBILITY STUDY)**



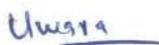
November 2024

**DIRECTORATE OF FISHERIES (AQUACULTURE) PUNJAB, LAHORE**

**DEPARTMENT OF FISHERIES  
GOVERNMENT OF THE PUNJAB**

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Assistant Director Fisheries (S&M) Aqua  
Punjab, Lahore

## **SECTION 1: INTRODUCTION**

Fisheries sector is the fastest-growing segment within the production industry, yet the fish market system in Punjab continues to operate on outdated practices. Every day, hundreds of tons of fish are delivered to the Lahore fish market, which is located in a densely populated area characterized by poor sanitation, unhygienic conditions, and substandard handling practices. There is an urgent need to establish a new Model Fish Market in Lahore, designed according to international standards, to ensure the provision of high-quality, hygienic fish and seafood products to the consumers in Lahore and the surrounding districts and also to accommodate the increased fish production and supply during coming years.

## **SECTION 2: INSTRUCTIONS TO THE INTERESTED APPLICANTS**

### **A. General**

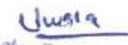
1. The applicant may be a firm/company/corporation/ partnership firm of Pakistan who may commit to implement the project. The term 'applicant' used hereinafter would, therefore, apply to firm.
2. An applicant shall submit only one application.
3. The ownership structure of each member of the applicant entity must be in accordance with the laws in respect of capital, nationality and registration/licenses.
4. A qualified consortium may only bid with the same initial members and no substitutes shall be allowed in the bidding stage.
5. Confidentiality
  - a- Information relating to the evaluation of Applications, and recommendation for pre-qualification, shall not be disclosed to Applicants or any other persons not officially concerned with such process until the notification of prequalification is made to all Applicants.
  - b- From the deadline for submission of Applications to the time of notification of the results of the prequalification in accordance with relevant provision, if any Applicant wishes to contact the Procuring Agency on any matter related to the prequalification process, it may do so in writing.

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Punjab, Lahore

Submission of application	Online Submission.
Deadline of proposal submission	Date and Time: 11:00 am on ----- Applications received after the deadline shall not be entertained and shall be returned unopened to the applicant. Bids shall be opened on the same day i.e. 11:30 am on -----
Bid submission address	Within the due date employer has to submit one hard copy at the following address:  The <b>Purchase cell</b> , Department of Fisheries, Punjab 9-A Bahawalpur Road, Chauburji, Lahore.  042-99212374-5
Allowable manner of submitting proposals	By courier or by hand delivery
Contact details for submitting clarifications/questions	Focal person: Director Fisheries Aquaculture, Punjab  Address: 2-Sanda Road, Lahore

### Selection method

Only applicant who achieve the minimum 65% of score shall be invited for upcoming RFP.

  
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## SECTION 3: PROJECT BACKGROUND AND DESCRIPTION OF WORKS

### i. Background

The fish market near Bhaati Gate/Urdu Bazar in Lahore, established in the 1960s, operates in a densely populated area with inadequate infrastructure. The market has evolved without essential facilities such as proper parking, effective waste management, organized stalls arrangements, and sufficient storage. It also suffers from inadequate platforms, poor sanitation, narrow pathways, limited water supply, and insufficient lighting, leading to inefficiencies in both commercial operations and customer experience. These deficiencies contribute to operational challenges and environmental degradation, with substandard handling and hygiene practices adversely affecting fish quality.

Fish farming in Punjab produces approximately 125,000 metric tons of fish annually and the Lahore Fish Market is handling about 50,000 tons. However, poor handling and hygiene practices compromise the quality of fish and supermarkets face difficulties in sourcing high-quality seafood, highlighting the urgent need for a new, well-equipped market.

Stakeholders, including vendors, consumers, and local authorities, have raised concerns about the current market's infrastructure, particularly issues related to sewerage, drainage, and fish quality. There have been ongoing discussions regarding the design and location of a new Model Fish Market to address these challenges.

The existing market facilitates the sale of about 50,000 metric tons of fish annually, valued at approximately Rs. 25 billion. A new market could potentially increase sales to 70,000 metric tons and will have the potential to create up to 1,000 new jobs. This development would benefit around 22 million people in Lahore and neighboring districts enhancing their food security and stimulating the local economy.

Upgrading and relocating the Lahore Fish Market is essential to address the existing challenges and to accommodate the increasing demand for high-quality fish. With appropriate funding, strategic site selection, and comprehensive

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Punjab, Lahore

infrastructure development, a new Model Fish Market could profoundly improve Lahore's socio-economic landscape.

## ii. Objectives of the consultancy

The main objectives of this assignment are as under:

The study aims to propose the structure of a well-planned, compliant, and functional fish market that serves its intended purpose and meet all necessary standards and regulations. It has following major objectives:

- Conduct thorough feasibility studies covering various aspects of the project to guide the development process and validate the project's viability.
- Develop a detailed and integrated Master Plan for Model Fish Market including layouts, design specifications and essential project documentation.
- Provide detailed design specifications for the market's infrastructure, including layout, cold storage facility, waste management system and other critical component.
- Incorporate best practices in market design, operational efficiency and sustainability along with best regulatory requirement ensuring compliance with local and international standards.

Provide complete management structure along with sustainable business model.

## iii. Tasks of consultant firm

The following section identifies the principal activities that need to be carried out, but not limited to: -

Sr. No.	Firm's Deliverables
1.	<p><b><u>Market Analysis</u></b></p> <p><b>Demand Assessment and Supply chain analysis:</b></p> <ul style="list-style-type: none"> <li>• Evaluate the current and future demand of fish in Lahore and nearby cities, taking into account factors such as population growth, dietary trends, and consumer preferences.</li> <li>• Examine the existing fish supply chain, including sources of fish, transportation, methods and distribution channels.</li> <li>• Assessment of previous and ongoing market studies.</li> </ul> <p><b>Customer Segmentation and Competitor Analysis:</b></p> <ul style="list-style-type: none"> <li>• Identify and analyse different customer segments, including retailers,</li> </ul>

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 Punjab, Lahore

	<p>consumers, restaurants and wholesalers.</p> <ul style="list-style-type: none"> <li>Assess the existing fish markets and vendors in Lahore to understand the competitive landscape focusing on pricing, product variety, facilities, and marketing strategies.</li> </ul>
2.	<p><b><u>Site Selection</u></b></p> <p><b>Location Analysis:</b></p> <p>Conduct a comprehensive site survey and evaluate potential state and private land sites for the fish market, considering factors such as accessibility, proximity to consumer, and logistical convenience etc.</p> <p><b>Zoning and Regulations:</b></p> <p>Review local zoning laws, health and safety regulations, and other legal requirements pertinent to establishment of the fish market.</p> <p><b>Environmental Impact Assessment:</b></p> <p>Evaluate the environmental impact of the fish market, taking into account the waste management and sustainability practices proposed.</p>
3.	<p><b><u>Technical Feasibility</u></b></p> <p><b>Infrastructure Requirements:</b></p> <p>Determine the infrastructure needs including layout of market, cold storage facilities, ice production, water supply, waste disposal systems and provision for commercial banking.</p> <p><b>Technology Integration:</b></p> <p>Investigate and recommend advanced technologies for operational efficiency and traceability, in accordance with global standards.</p>
4.	<p><b><u>Financial Analysis</u></b></p> <p><b>Cost Estimation (capital, operation, maintenance etc.):</b></p> <p>Provide detailed estimates for capital expenditures (including land cost) and operational costs covering construction, equipment, staffing and maintenance.</p> <p><b>Revenue Projections:</b></p> <p>Forecast potential revenue streams, including direct sales, rental income from infrastructure components and additional services.</p>

	<p><b>Profitability Analysis:</b></p> <p>Analyse the break-even point, return on investment (ROI) and financial risks associated with the project.</p>
5.	<p><b><u>Operational Feasibility/Management Plan</u></b></p> <p><b>Supply Chain Logistics:</b></p> <p>Develop a plan for sourcing of fish, including relationships with suppliers, transportation logistics, and quality control measures.</p> <p><b>Management Structure:</b></p> <p>Define the management and institutional structure, roles, responsibilities, staffing requirements and operational procedures for the markets.</p> <p><b><u>Vendor Management:</u></b></p> <p>Plan for the selection, training, and oversight of vendors operating within the market.</p> <p><b><u>Business Model and Strategic Plan:</u></b></p> <p>Develop a sustainable business model and strategic plan.</p> <p><b>Re-location/shifting of exiting market Plan:</b></p> <p>Prepare a comprehensive plan for re-location/ shifting of whole sale fish market of Lahore to the proposed new model fish market.</p>
6.	<p><b><u>Social and Economic Impact</u></b></p> <p><b>Employment Opportunities and Socio-economic Impact:</b></p> <ul style="list-style-type: none"> <li>• Assess the potential for job creation and skill development for the local population.</li> <li>• Evaluate the socio-economic benefits of the new market, including community integration and potential challenges.</li> </ul> <p><b><u>Stakeholder Engagement:</u></b></p> <p>Identify key stakeholders, such as government bodies, community groups, and industry associations, and assign them strategic roles and responsibilities for their active participation.</p>

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7.	<p><b><u>Risk Assessment and Risk Mitigation Plan</u></b></p> <p><b>Market and Operational Risks:</b></p> <ul style="list-style-type: none"> <li>• Identify risks related to market demand, competition, and consumer behavior.</li> <li>• Assess risks related to supply chain disruptions, regulatory compliance, and operational inefficiencies.</li> </ul> <p><b><u>Financial Risks:</u></b></p> <p>Evaluate risks associated with funding, cash flow, and financial sustainability.</p>
8.	<p><b><u>Legal and Regulatory Compliance</u></b></p> <p><b>Laws and Rules:</b></p> <p>Draft necessary legislation, rules, and regulations, including quality standards for fish, water, and ice, as well as standard operating procedures for market operations.</p> <p><b>Licensing and Permits:</b></p> <p>Identify the mechanism and criteria for registration of aqua-business and necessary licenses &amp; permits to be issued thereof to various stakeholders to regulate the operations in the fish market.</p> <p><b><u>Health and Safety Standards:</u></b></p> <p>Analysis the prevailing standards guidelines/protocols/international best practices and draft the food safety regulations, hygiene standards, and workplace safety norms and develop mechanism of their implementation.</p>
9.	<p><b><u>Sustainability and Environmental Considerations</u></b></p> <p><b>Waste Management:</b></p> <p>Develop an environment friendly fish waste and by-products management plan to minimize the environmental impact of the market</p> <p><b>Sustainability Practices:</b></p> <p>Explore sustainable options and strategies to minimize the environmental impact of the market.</p>

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	<p><b><u>Energy Efficiency:</u></b></p> <p>Analysis the detailed energy mechanism with respect to installation of solar panels, electrical work design power requirements, transformers, cabling generators, load distributions etc.) prioritizing the energy-efficient technologies and practices to reduce operational costs and environmental impact.</p>
10.	<p><b><u>Recommendations and Implementation Plan</u></b></p> <p><b>Feasibility Conclusion and Recommendations:</b></p> <ul style="list-style-type: none"> <li>• Conclude viability of the project on the basis of situation analysis and findings of the study.</li> <li>• Provide strategic recommendations and alternative approaches if necessary.</li> </ul> <p><b>Implementation Plan:</b></p> <p>Develop a detailed implementation plan, including timelines, milestones, and resource allocation, for establishing the Model Fish Market and its associated facilities.</p>
11.	<p><b><u>Preparation of PC-I</u></b></p> <p><b>Draft preparation of PC-I:</b></p> <ul style="list-style-type: none"> <li>• The consultant will prepare the PC-I as per standard guidelines of the Planning and Development Board, Lahore fulfilling the all requirements.</li> <li>• Submission of draft document to client for discussion and review.</li> </ul> <p>Incorporation client's feedback for finalization of draft PC-I for onward submission to approval authority by the client.</p>

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 Punjab, Lahore

#### iv. Deliverable with time line and payment schedule:

Payment will be made on monthly basis after completion of each training course.

Sr. No.	Deliverables	Timeline
1	Signing of agreement and submission of work plan & methodology.	07 days
2	Submission of draft detailed feasibility study & conceptual plan in accordance with the TORs and PPT presentation to the department.	25 days
3	Submission of final detailed feasibility study & conceptual plan in accordance with the observations/ recommendations on draft feasibility study and PPT presentation thereon.	15 days
4	Submission of draft management and strategic business plans and PPT presentation thereon.	07 days
5	Submission of final management and strategic business plans on the basis of observations/ recommendations on draft plans and PPT presentation thereon.	04 days
6	Submission of draft project proposal (PC-I) based on the agreed feasibility report and business plan and PPT presentation thereon.	10 days
7	Submission of final PC-I document along with master plan, detailed costing and designs/plans/ construction drawings of proposed interventions/infrastructures based on the observations/recommendations on draft proposal and presentation to competent forum.	10 days
8	Final approval by the Competent Forum	12 days
<b>TOTAL</b>		<b>90 Days</b>

#### v. Reporting arrangement

The Consulting Firm shall report to Directorate of Fisheries (Aqua) Punjab, Lahore

  
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## vi. Required HR

The core team of experts for the proposed Consultancy services would be as under but not limited to:

Sr.	Qualification Requirements – Local Experts
1	<p><b>Team Leader:</b></p> <p><b>Educational Qualifications:</b></p> <ul style="list-style-type: none"><li>• Master's degree/BS (4-Year) in Project Management OR Business Administration OR a related field</li></ul> <p><b>Experience Requirements:</b></p> <ul style="list-style-type: none"><li>• minimum 10 years of experience in managing large-scale infrastructure or market development projects, with a track</li><li>• The expert must demonstrate the capability to manage a team of experts, ensuring that project milestones are delivered within the stipulated timelines.</li></ul> <p><b>Job Description:</b></p> <ul style="list-style-type: none"><li>• Development of a detailed project plan including tasks, schedules, budgets, resources, and milestones to achieve project goals.</li><li>• Submission of resource management plan.</li><li>• Submission of monthly progress reports, including financial reporting, issues faced, and proposed mitigation measures to avoid delays.</li><li>• Maintenance of the work quality produced by establishing quality standards and ensuring they are met through regular monitoring and evaluation.</li><li>• Identification of potential risks and preparation of mitigation strategies.</li><li>• Record keeping and compliance to relevant laws, regulations, and standards.</li><li>• Submission of regular reports on project management as per implementation schedule.</li><li>• Submission of final report</li></ul>
2	<p><b>Fisheries/ Technical Expert:</b></p> <p><b>Educational Qualifications:</b></p> <ul style="list-style-type: none"><li>• The expert must have Ph.D. degree in Zoology OR Fisheries OR Aquaculture OR Fisheries &amp; Aquaculture or related field.</li><li>• Preference will be given to expert who have completed specialized training programs in Fisheries/ Aquaculture in relevant topics include hatchery management, pond culture techniques, health management, and feed formulation.</li></ul>

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	<p><b>Experience Requirements:</b></p> <ul style="list-style-type: none"> <li>• The expert must have minimum 15 years' experience in fisheries management.</li> <li>• The expert should possess a deep understanding of aquaculture principles and practices, including pond management techniques, feeding strategies, water quality monitoring, and disease control measures specific to Fish/ shrimp farming.</li> </ul> <p><b>Job Description:</b></p> <ul style="list-style-type: none"> <li>• Deliverance of technical guidance to the stakeholders through assisting local/ international experts.</li> <li>• Assistance to the consultancy for technical services to the stakeholders.</li> </ul>
3	<p><b>Environmental Expert:</b></p> <p><b>Educational Qualifications:</b></p> <ul style="list-style-type: none"> <li>• M.Sc./BS(4-Year). in Environmental Sciences</li> </ul> <p><b>Experience Requirements:</b></p> <ul style="list-style-type: none"> <li>• Minimum 10 years National / International experience relating to conducting Environment Impact Assessment</li> </ul>
4	<p><b>Architect:</b></p> <p><b>Educational Qualifications:</b></p> <ul style="list-style-type: none"> <li>• MSc /BS (4-Year) in Architectural Engineering.</li> </ul> <p><b>Professional Certification:</b></p> <ul style="list-style-type: none"> <li>• Licensed/registered architect (as per local or national requirements). Membership in a professional body (such as the Pakistan Council of Architects and Town Planners - PCATP) would be an advantage.</li> </ul> <p><b>Experience Requirements:</b></p> <ul style="list-style-type: none"> <li>• Minimum 10-years national/ international experience preferably in designing of market/ Model bazar, Malls etc.</li> </ul> <p><b>Job Description:</b></p> <ul style="list-style-type: none"> <li>• Assistance to the consultant for technical services to the stakeholders for designing and layout of Fish Market.</li> </ul>
5	<p><b>Civil Engineer</b></p> <p><b>Educational Qualifications:</b></p> <ul style="list-style-type: none"> <li>• MSc /BS (4-Year) in Civil Engineering.</li> </ul>

	<p><b>Professional Certification:</b></p> <ul style="list-style-type: none"> <li>Licensed/registered as a Professional Civil Engineer (PEC - Pakistan Engineering Council registration is mandatory).</li> </ul> <p><b>Experience Requirements:</b></p> <ul style="list-style-type: none"> <li>Minimum 10 years National / International experience in civil engineering.</li> </ul> <p><b>Job Description:</b></p> <ul style="list-style-type: none"> <li>Assistance to the consultant for technical services to the stakeholders for construction of civil works.</li> </ul>
6	<p><b>Electrical Engineer:</b></p> <p><b>Educational Qualifications:</b></p> <ul style="list-style-type: none"> <li>MSc /BS (4-Year) in Electrical Engineering</li> </ul> <p><b>Experience Requirements</b></p> <ul style="list-style-type: none"> <li>Minimum 10 years National / International experience in Electrical engineering</li> </ul>
7	<p><b>Financial Expert / Economist:</b></p> <p><b>Educational Qualifications:</b></p> <ul style="list-style-type: none"> <li>Post Graduate in relevant disciplines / C.A. / ACMA</li> </ul> <p><b>Experience Requirements</b></p> <ul style="list-style-type: none"> <li>Minimum 10-years National / International experience in relevant fields relating to development of funding mechanism of projects preferably related to natural resources, experience of developing projects in PPP mode, due diligence of related financial implications and assurance, financial / cost analysis of projects including IRR, BCR, NPV cash flow etc.</li> </ul>
8	<p><b>Supply Chain Specialist:</b></p> <p><b>Educational Qualifications</b></p> <ul style="list-style-type: none"> <li>Master's /BS (4-Year) degree in Supply Chain Management OR Logistics OR Operations Management with.</li> </ul> <p><b>Experience Requirements</b></p> <ul style="list-style-type: none"> <li>Minimum 10 years of experience in supply chain management, particularly in the perishable goods sector. Knowledge of transportation, warehousing, and distribution is essential</li> </ul>

9	<p><b>Urban Planner/Zoning Expert:</b></p> <p><b>Educational Qualifications</b></p> <ul style="list-style-type: none"> <li>• Master's degree in Urban Planning OR Geography OR Civil Engineering</li> </ul> <p><b>Experience Requirements</b></p> <ul style="list-style-type: none"> <li>• Minimum 10 years of experience in urban planning with a focus on market or commercial infrastructure. Familiarity with local zoning laws and regulations in Lahore is vital.</li> </ul>
10	<p><b>Technology Integration Specialist:</b></p> <p><b>Educational Qualifications</b></p> <ul style="list-style-type: none"> <li>• Master's degree in Information Technology OR Computer Science OR related fields</li> </ul> <p><b>Experience Requirements</b></p> <ul style="list-style-type: none"> <li>• Minimum 10 years of experience in integrating technology solutions in supply chain management, inventory tracking and traceability systems. Experience in the fishery or food industry would be an added advantage</li> </ul>
11	<p><b>Operations Manager:</b></p> <p><b>Educational Qualifications</b></p> <ul style="list-style-type: none"> <li>• Master's degree in Business Administration OR Operations Management OR related fields</li> </ul> <p><b>Experience Requirements</b></p> <ul style="list-style-type: none"> <li>• Minimum 10 years of experience in operations management, preferably in market operations or the food industry. Experience in developing management structures, vendor management, and business model formulation is key.</li> </ul>
12	<p><b>Social and Economic Impact Specialist:</b></p> <p><b>Educational Qualifications</b></p> <ul style="list-style-type: none"> <li>• Master's degree in Sociology OR Economics OR Development Studies</li> </ul> <p><b>Experience Requirements</b></p> <ul style="list-style-type: none"> <li>• Minimum 10 years of experience in assessing social and economic impacts of large projects. Familiarity with community engagement and employment generation strategies is important.</li> </ul>

13	<p><b>Risk Management Expert:</b></p> <p><b>Educational Qualifications</b></p> <ul style="list-style-type: none"> <li>• Master's degree in Risk Management OR Business Administration OR related fields</li> </ul> <p><b>Experience Requirements</b></p> <ul style="list-style-type: none"> <li>• Minimum 10 years of experience in identifying and mitigating market, operational, and financial risks. Experience with large-scale projects and understanding of the fishery market dynamics is a plus.</li> </ul>
14	<p><b>Legal Advisor/ Compliance Expert:</b></p> <p><b>Educational Qualifications</b></p> <ul style="list-style-type: none"> <li>• Bachelor's or master's degree in Law with specialization in Environmental Law, Corporate Law OR Commercial Law</li> </ul> <p><b>Experience Requirements</b></p> <ul style="list-style-type: none"> <li>• Minimum 10 years of experience in legal advisory, focusing on regulatory compliance, licensing, and contractual obligations. Experience with health and safety standards in food markets is advantageous.</li> </ul>
15	<p><b>Sustainability Expert:</b></p> <p><b>Educational Qualifications</b></p> <ul style="list-style-type: none"> <li>• Master's degree in Sustainability OR Environmental Management OR related fields</li> </ul> <p><b>Experience Requirements</b></p> <ul style="list-style-type: none"> <li>• Minimum 10 years of experience in developing and implementing sustainability practices in market operations. Knowledge of global best practices in sustainable sourcing and energy efficiency is essential.</li> </ul>

**vii. Additional Services:**

The department will be at liberty to increase or decrease the quantum of the work without assigning any reason.

**viii. Special Terms and Conditions: -**

- i. The Consultant Firm will be responsible for achievement of all technical, and physical targets/objectives within due course of time as per agreement.
- ii. The Consultant Firm will be responsible for all its requirements i.e. members of core team, experts of technical team and their supporting staff, sample analysis, office space, computers, stationary, furniture, conveyance, scientific equipment etc.

- iii. The Consultant Firm will be liable to pay all taxes livable to pay to the Government including IT/PST/GST etc.
- iv. The authenticity of data analysis and feasibility report shall be the sole responsibility of the consultant firm.
- v. Firm will be responsible for:
  - (a) Preparation and presentation of monthly progress report or any review/report requested by the client of the project.
  - (b) Preparation of survey and data collection forms and reports templates.
  - (c) Preparation of design and operating manual of each unit
- vi. With one months' notice from either side, contract may quit.

In case of any dispute, the decision of the Director General Fisheries, Punjab will be the final one.

## SECTION 4: EVALUATION CRITERIA

Only applicant who achieve the minimum of 65 % shall be invited for up-coming RFP

### A) Mandatory Requirement

1	Each applicant/ firm should be duly registered with relevant professional body (PEC/ ICAP) and incorporated in Pakistan
2	Each applicant/ firm should be incorporated duly registered with SECP/ Registrar of firm
3	Valid <b>Income Tax</b> Registration and Active Status
4	Valid <b>Sales Tax</b> Registration and Active Status
5	Audited financial reports of last three years of local firms
6	Undertaking regarding no litigation & blacklisting with any public sector organization in Pakistan on judicial stamp paper.
7	Provide history of non-performance, if any. Upon the evaluation of reasons for non-performance, the applicant may be considered for qualification.
8	Provide history of litigation. Chronic or any contentious cases which may endanger the applicant's ability as a going concern.
9	Applications must be received at the place designated and by the date and time specified.
10	Applicants should not be under a declaration of ineligibility for corrupt and fraudulent practices issued by government of the Islamic Republic of Pakistan or any provincial government or any of the agencies of the Islamic Republic of Pakistan. If they are registered in any such list, they will be disqualified.

### B) Evaluation Criteria

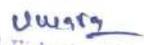
	Salient Features	Scoring Criteria	Marks
1	<b>Company's Profile</b>		<b>10</b>
1.1	Provide company profile and location of regional offices in Punjab	Quality Management System	3
		Firm Organogram	3
		List of permanent staff	4
2	<b>Experience</b>		<b>40</b>
2.1	Similar Project of Local Firm	Maximum 40 marks will be awarded to the Firm against two successfully completed similar projects during last five years (20 marks for each project, proportionality).	40

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3	Team Required		40
3.1	<b>Team Leader</b>	Master's degree/BS (4-Year) in Project Management OR Business Administration OR a related field and <b>minimum</b> 10 years of experience in managing large-scale infrastructure or market development projects, with a track.	05
3.2	<b>Fisheries/ Technical Expert</b>	The expert must have Ph.D. degree in Zoology OR Fisheries OR Aquaculture OR Fisheries & Aquaculture or related field and the expert must have minimum 15 years' experience in fisheries management.	05
3.3	<b>Environmental Expert</b>	M.Sc./BS(4-Year). In Environmental Sciences and minimum 10 years National / International experience relating to conducting Environment Impact Assessment	05
3.4	<b>Financial Expert / Economist:</b>	Post Graduate in relevant disciplines / C.A. / ACMA and minimum 10-years National / International experience in relevant fields relating to development of funding mechanism of projects preferably related to natural resources, experience of developing projects in PPP mode, due diligence of related financial implications and assurance, financial / cost analysis of projects including IRR, BCR, NPV cash flow etc.	05
3.5	<b>Supply Chain Specialist</b>	Master's /BS (4-Year) degree in Supply Chain Management OR Logistics OR Operations Management with and minimum 10 years of experience in supply chain management, particularly in the perishable goods sector. Knowledge of transportation, warehousing, and distribution is essential	05

3.6	<b>Technology Integration Specialist</b>	Master's degree in Information Technology OR Computer Science OR related fields and minimum 10 years of experience in integrating technology solutions in supply chain management, inventory tracking and traceability systems. Experience in the fishery or food industry would be an added advantage.	05
3.7	<b>Social and Economic Impact Specialist</b>	Master's degree in Sociology OR Economics OR Development Studies and minimum 10 years of experience in assessing social and economic impacts of large projects. Familiarity with community engagement and employment generation strategies is important.	05
3.8	<b>Risk Management Expert</b>	Master's degree in Risk Management OR Business Administration OR related fields and minimum 10 years of experience in identifying and mitigating market, operational, and financial risks. Experience with large-scale projects and understanding of the fishery market dynamics is a plus.	05
<b>4</b>	<b>Financial</b>		<b>10</b>
4.1	The minimum required annual turnover for the applicant during last 3 years shall be minimum PKR 35 million. The document shall be certified by registered independent auditors.	10 marks will be given if the available average annual turnover for the last three years is equal to Rs.35 million of local firm	10

  
 Assistant Director Fisheries (S&M) Aquaculture  
 Punjab, Lahore

**SECTION 5:**

**APPLICATION FORM**

**Form 1:**

**Letter of Application**

[Letterhead of the Applicant, or partner responsible for a joint venture, including full postal address, telephone no, fax no., and e-mail address].

Date: .....

To:.....

[Name and address of the employer]

Sirs,

1. Being duly authorized to represent and act on behalf of.....(herein after "the Applicant"), and having reviewed and fully understood all the prequalified as an applicant for the following contract (s) under the .....[name of the Project to be listed by the User /Employer] project:
2. Attached to this letter are copies of original documents defining:
  - a. The Applicant's legal status;
  - b. The principal place of Business; and
  - c. The place of incorporation (for applications who are corporations); or the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).
3. DOF and its authorized representatives are hereby authorized to conduct any inquiry or investigation to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information demand

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Umar  
Assistant Director Fisheries (S&M) Aqua  
Punjab, Lahore

necessary and requested by yourselves or the authorized representative to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.

4. Applicants and its authorized representatives may contact the following persons for further information. If needed.

<b>Dr. Muhammad Abid</b> Director Fisheries Aquaculture, Punjab Lahore	Telephone :0309-9922000 Email:dfaqua.d@gmail.com
<b>Ms. Umara Nuzhat</b> Assistant Director Fisheries, o/o Director Fisheries Aquaculture	Telephone :0345-4110119 Email:umaranuzhat31@gmail.com

5. This application is made with the full understanding that:
- Bids by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding;
  - DoF reserves the right to:
    - Amend the scope and value of any contract under this project; in such event bids will only be called from pre-qualified applicants who meet the revised requirements; and
    - Reject or accept all application, cancel the pre-qualification process, and reject applications; and
  - DoF shall not be liable for consequence of, and shall be under no obligation to inform the applicant of the grounds for, actions taken under para 5(b) here above.

**Applicants who are not joint ventures / consortium should delete para 6 & 7 and initial the deletions.**

6. Appended to this application, we give details of the participation of each party, including capital contribution and profit / loss agreements to the joint venture or association. We also specify the financial commitment in terms of the percentage of the value of the (each) contract, and the responsibilities for execution of each contract.
7. We confirm that in the event that we bid, that bid as well as any resulting contact will be.
- (a) Signed so as to legally bind all partners, jointly and severally; and

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Punjab, Lahore

(b) Submitted with a joint venture / consortium agreement providing the joint and several liabilities of all partners in the event the contract is awarded to us.

8. The undersigned declare that the statements made the information provided in the duly completed application are complete, true, and correct in every detail.

Signed	Signed
Name	Name
For and on behalf of  (name of Applicant or lead partner of a joint venture / consortium)	For and on behalf of  (name of Applicant or lead partner of a joint venture / consortium)

Ullasra  
Assistant Director Business Development  
Punjab, Lahore

**Form 2: Profile**

Name of Company			
Address of Company			
		Primary Contact	Secondary Contact
	Name		
	Title		
	Phone Number		
	Email Address / Skype		
Year of Registration	Applicant shall submit valid business license.		
Copy of Trade License of Certificate of Incorporation			
Name of parent Company (if Applicable)			
Country of Registration of parent Company (if applicable)			
Countries of operation			

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Punjab, Lahore



**Form 4: Details of Contracts of Similar Nature with Evidence**

Name of applicant or partner of a joint venture

Use a separate sheet for each contract.

1	Name of Contract
	Country
2	Name of Employer
3	Employer Address -----
4	Nature of works and special features relevant to the contract for which the applicant wishes to pre-qualify ----- -----
5	Contract Role (Tick One) (a) Sole Contractor (b) Sub-contractor (c) Partner in a Joint Venture
6	Value of the total contract (in specified currencies) at completion, or at date of award for current contract Currency..... Currency..... Currency.....
7	Equivalent in Pak/Rs.
8	Capacity of work
9	Date of Award
10	Date of completion
11	Contract duration (years and months) _____ years _____ months
12	Specified Requirements _____ _____ _____

\_\_\_\_\_  
Description of project or other comments

*Usama*  
Assistant Director Fisheries (S&M) Aqua  
Punjab, Lahore

**Form 5:**

**Curriculum Vitae (CV) for proposed professional Staff**

1. Proposed position: (within this project) \_\_\_\_\_
2. Name of Firm: \_\_\_\_\_  
\_\_\_\_\_
3. Name of Staff: \_\_\_\_\_
4. Name of Birth: \_\_\_\_\_
5. Nationality: \_\_\_\_\_
6. Passport No: \_\_\_\_\_
7. Education

Degree	Major/Minor	Institution	Date (MM/YYYY)

8. Membership of Professional Associations: \_\_\_\_\_  
\_\_\_\_\_
9. Other Training \_\_\_\_\_  
\_\_\_\_\_
10. Languages: \_\_\_\_\_
11. Employment record (reverse order):

Employer	Position	From (MM/YYYY)	To (MM/YYYY)

12. Detailed

[List all tasks to be performed under this project.]

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Punjab, Lahore

13. Work undertaken that best illustrates capability to handle the tasks assigned.

1) Name of assignment or project: \_\_\_\_\_

Year: \_\_\_\_\_

Location: \_\_\_\_\_

Client: \_\_\_\_\_

Main project features: \_\_\_\_\_

Positions held: \_\_\_\_\_

Activities performed: \_\_\_\_\_

2) Name of assignment or project: \_\_\_\_\_

Year: \_\_\_\_\_

Location: \_\_\_\_\_

Client: \_\_\_\_\_

Main project features: \_\_\_\_\_

Positions held: \_\_\_\_\_

Activities performed: \_\_\_\_\_

3) Name of assignment or project: \_\_\_\_\_

Year: \_\_\_\_\_

Location: \_\_\_\_\_

Client: \_\_\_\_\_

Main project features: \_\_\_\_\_

Positions held: \_\_\_\_\_

Activities performed: \_\_\_\_\_

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Assistant Director Fisheries (S&M) Aqua  
Faisalabad, Lahore

**Form 6:**

**JOINT VENTURE FORM**

[Name and address of the leading Member firm] who for the purpose of this Agreement shall herein after called "Lead Member"

[Name and address of the member firm] Who for the purpose of this agreement shall hereinafter called "Member ". They hereby declare:

1. That they will legalize a joint venture in case that a Contract (for the feasibility reports) \_\_\_\_\_ is awarded to their group.
2. That they have nominated (name of the Lead member) as the Lead Member of the Joint Venture.
3. That they authorized to act as the Representative on behalf of the Joint Venture) to act as the JV's Repetitive in the name and on the behalf of their Joint Venture.
4. That all members of the Joint Venture shall be liable jointly and severally for the execution of the Contract.
5. That this Joint Venture is constituted for the purpose of the execution of the assignments assigned to them under this contract.
6. That if the Employer accepts the Bid of this Joint Venture, it shall not be modified in its composition or constitution until the completion of Contract without the prior consent of the Employer.

11/11/19  
Assistant Director Fisheries (S&M) Aqua  
Punjab Lahore