

# Pre-Qualification Document (PQD)

FOR

PRE-QUALIFICATION OF JOINT  
VENTURES/CONSORTIUMS HAVING EXPERTISE FOR  
DEVELOPING AND OPERATING OF SHRIMP  
HATCHERY IN PUNJAB UNDER DEVELOPMENT  
PROJECT "AQUACULTURE: SHRIMP FARMING IN  
PUNJAB"



December 2024

DIRECTORATE OF FISHERIES (SHRIMP AQUACULTURE)

DEPARTMENT OF FISHERIES  
GOVERNMENT OF THE PUNJAB





## INVITATION

### E-PREQUALIFICATION OF JOINT VENTURES/CONSORTIUMS FOR DEVELOPING AND OPERATING OF SHRIMP HATCHERY IN PUNJAB UNDER DEVELOPMENT PROJECT "AQUACULTURE; SHRIMP FARMING IN PUNJAB"

Department of Fisheries, Government of the Punjab intends to hire Joint Ventures/Consortiums for Developing and Operating Shrimp Hatchery in Punjab under development Project "Aquaculture: Shrimp Farming in Punjab". For this purpose, Department of Fisheries, Government of the Punjab intends to prequalify Joint Ventures/Consortiums strictly in accordance with Punjab Procurement Rules, 2014 (as amended) through E-Tendering.

Local bidders in Joint Venture with Foreign Companies with relevant experience are invited to participate in E-tendering & submit all documents as required in Prequalification Document (PQD) after fulfilling the following:

- i) Joint Ventures/Consortiums shall get registered their JV/Consortiums on website [www.punjab.eprocure.gov.pk](http://www.punjab.eprocure.gov.pk) through the leading member (local firm) by submitting the requisite information.
- ii) After registration the Joint Ventures/Consortiums may participate in the E-Tendering.
- iii) The Procuring Agency shall upon request communicate to any bidder the grounds for rejection of all PQ or proposals but shall not be required to justify.

A complete set of PQD (In English) is available on the website of the PPRA ([www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk)) and Department of Fisheries Punjab; ([www.punjabfisheries.gov.pk](http://www.punjabfisheries.gov.pk)). Interested applicants may download the same from said websites free of cost.

The complete proposals, in accordance with the instructions provided in the PQD, shall be submitted online via the E-Pak Acquisition and Disposal System (EPADS) portal at <https://punjab.eprocure.gov.pk> by 03-01-2025, till 11:00 AM. The Proposals will be opened on the same day at 11:30 AM in the presence of bidders or their authorized representatives who wish to attend, at the address mentioned below.



**DIRECTOR FISHERIES (SHRIMP AQUACULTURE), PUNJAB**  
**9-A BAHAWALPUR ROAD CHAUBURJI, LAHORE**  
**Ph: 042-99212374-75 E-mail: [dfahrimpaqua@gmail.com](mailto:dfahrimpaqua@gmail.com)**



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## 1. Introduction

Punjab province has huge resources of land comprising of saline and brackish areas which are lying untapped and there is a dire need for exploring the productivity of such lands. Farming of salinity-tolerant aquaculture species (shrimp/ fish) in saline and brackish areas is a new trend and is being successfully implemented in the world. The production of high-value white leg shrimp (*Litopenaeus vannamei*) in saline and brackish waters is a growing industry on a commercial scale in several countries including Ecuador, China, India, Thailand, Vietnam, etc. The details below show the annual exports of top six (06) leading exporters of shrimps, the exports (marine catch) of Pakistan, and the total annual global shrimp exports.

Ecuador exported shrimp of value exceeding USD 8 Billion and India exported over USD 5.5 Billion worth of shrimps in 2022. Five (05) out of the top six (06) exporters of shrimps are Asian countries, with India and China being direct neighboring countries to Pakistan. This shows that there is huge potential to produce and export shrimp in Pakistan as well, further the study conducted by World Bank also backs this claim.

Case studies of some of the top shrimp exporting countries including Ecuador, India, and Vietnam have been carried out. These studies were carried out in order to study and understand the challenges faced, strategies formulated, policy initiatives taken, schemes launched and the success stories of these countries. The study of these cases has aided in developing some of the interventions and strategies which have been fruitful for the respective countries in uplifting the shrimp aquaculture sector, and to help Department of Fisheries in learning lessons from other countries rather than reinventing the wheel.

Development of aquaculture in saline and brackish areas of Punjab will provide an opportunity to convert untapped lands into valuable resources to produce quality protein not only to support the trade balance through the export of products but also to address the issues of food security, malnutrition and unemployment. The Department of Fisheries, Punjab successfully conducted the trials of Shrimp Culture in saline areas of Sargodha and Muzaffargarh districts during 2017-18, through imported shrimp seed and feed. Private farmers of Muzaffargarh and Jhelum districts have also successfully cultured the shrimp during 2018-19. Later on, the shrimp farming was discontinued due to adverse impacts of Covid-19 on the imports of shrimp seed and feed. Various farmers are in touch with the Department and have shown interest in restarting shrimp farming in Punjab. Punjab is working to promote aquaculture as part of its economic development strategy.

The project titled "Aquaculture: Shrimp Farming in Punjab aims to establish a state-of-the-art shrimp hatchery to meet the growing demand for quality shrimp seed stock in the region. Keeping in view, the Department of Fisheries, Punjab seeks to engage an EPC firm to establish and operate the shrimp hatchery. For this purpose,



the Department of Fisheries is interested in Pre-Qualifying Joint Ventures/Consortiums for the Project.

## 2. Objectives of The Project

Objectives of hiring Joint Ventures/Consortiums for Developing and Operating Shrimp Hatchery in Punjab for the Project "Aquaculture: Shrimp Farming in Punjab" are as follows:

- Local bidders shall engage an experienced foreign firm as part of their Joint Venture/Consortium with 10-15 years of experience in designing, construction and operation of shrimp hatcheries.
- Bidders shall select suitable site for hatchery keeping in view the water quality /clusters of shrimp farming locations.
- Bidders shall design, construct shrimp hatchery and operate hatchery for 3 years to produce at least 100 million shrimp post larvae (PL-10) per year (from March to June) with 25 million PL per cycle production capacity.
- After three years, the successful bidder shall handover the hatchery in working condition to the Department of Fisheries, Government of the Punjab.
- Successful bidders shall provide guarantees and Insurances for successful construction as well as operation as desired by the Department.

## 3. Scope of Work

One of the key areas to ensure success of shrimp farming in Punjab is the availability of Shrimp seed for the farmers. Even though there are several private sector initiatives which are working to provide shrimp seeds by developing nauplii centers, the Department of Fisheries intends to develop a shrimp hatchery in Punjab in EPC mode, including design, construction, operations and maintenance for a period of 3 years after commissioning of the project.

The Joint Venture/Consortium should provide guaranteed annual output of minimum 100 million (4 cycles of 25 million each) shrimp (PL-10) each year of operation. Proposals will be sought from private parties having expertise and interest in designing, construction and operation of hatchery in Punjab. The JV/Consortium with the quality cum cost method shall be selected, and will have to provide guarantees and performance securities as per the rules.



#### 4. Role of the Client

Department of Fisheries, Government of Punjab will provide the following facilities:

- Land for shrimp hatchery development
- Capital cost for construction of shrimp hatchery
- Operational cost for shrimp hatchery for three years

#### 5. Instructions to the Interested Applicants

- i) The applicant may be a firm/company/corporation/ partnership firm of Pakistan in Joint Venture with experienced firm of foreign origin with the appropriate experience to implement the project. The term 'applicant' used hereinafter would, therefore, apply to both 'an individual entity' and 'joint venture/consortium'.
- ii) In the case of a JV/Consortium, all partners should be jointly and severally liable for implementation and operation of the project in accordance with the terms and conditions specified in the upcoming request for proposal (RFP). The JV/Consortium shall nominate an authorized representative who shall have the authority to conduct all business for and on behalf of any and all the members of JV/Consortium during the bidding process (in the event the JV/Consortium submits a bid) and during the implementation and operation (in the event the JV/Consortium is awarded the project). *Provide details of JV/Consortium.*
- iii) An applicant shall submit only one application in the same pre-qualification process, either individually or as a partner of JV/Consortium. An applicant, who submits or participates in more than one application, will cause all the applications in which the applicant has participated to be disqualified.
- iv) The ownership structure of each member of the applicant entity must be in accordance with the laws in respect of capital, equity participation in a joint venture, nationality and registration/ licenses.
- v) The JV/ consortium must propose the lead member (LM).
- vi) The number of members of a consortium will be limited to three.
- vii) A qualified consortium may only bid with the same Initial members and no substitutes shall be allowed in the bidding stage.
- viii) Unnecessarily elaborated brochures or other presentations beyond those sufficient to present a complete and effective application in response to this PQD are not desired.
- ix) Provide history of non-performance, if any. Upon the evaluation of reasons for non-performance, the applicant may be considered for qualification.
- x) Provide history of litigation. Chronic or any contentious cases which may endanger the applicant's ability as a going concern.
- xi) Applications must be received at the place designated and by the date and time specified.

*[Handwritten signature and mark]*



xii) Applicants should not be under a declaration of ineligibility for corrupt and fraudulent practices issued by government of the Islamic Republic of Pakistan or any provincial government or any of the agencies of the Islamic Republic of Pakistan. If they are registered in any such list, they will be disqualified.

xiii) Confidentiality

a- Information relating to the evaluation of Applications, and recommendation for pre-qualification, shall not be disclosed to Applicants or any other persons not officially concerned with such process until the notification of prequalification is made to all Applicants.

b- From the deadline for submission of Applications to the time of notification of the results of the prequalification in accordance with relevant provision, if any Applicant wishes to contact the Procuring Agency on any matter related to the prequalification process, it may do so in writing.

xiv) Submission Details

E-submission of Proposal	Online submission on E-Pak Acquisition and Disposal System (EPADS)
Deadline of proposal submission	Date and Time: 03-01-2025 at 11:00 am Applications received after the deadline shall not be entertained and shall be returned unopened to the applicant. Bids shall be opened on the same day i.e., 03-01-2025 at 11:30 am
Bid submission address	Online submission on EPADS.
Contact details for submitting clarifications/questions	Asif Ali Deputy Director Fisheries (VCD&BIO) O/o Director Shrimp Aquaculture Lahore Contact: 03324348643 Address: 9-A Bahawalpur Road Chauburji Lahore

## 6. Professional Liabilities of the Contractor:

- i) The Joint Venture/Consortium shall bid on the detailed Terms of Reference provided by the Department of Fisheries in the RFP stage and provide all guarantees and insurances as per the bidding documents
- ii) The extent of liability of the JV/Consortium shall form part of the contract and such liability shall not be less than remunerations for O & M cost.
- iii) The JV/Consortium shall be held liable for all activities as described in RFP.

## 7. Evaluation Criteria

### i. Mandatory Requirements

- a) Registration with Tax Authority, National Tax Number (NTN) of local member of JV/Consortium.



- b) Registration with Provincial Revenue Authority (PRA) of local member of JV/Consortium.
- c) Sales Tax Number with active status of local member of JV/Consortium
- d) At least one of the JV/Consortium members should have experience of minimum one (01) project of shrimp hatchery/ Nauplii Center regarding execution and operation with minimum production of 100 million shrimp seed (PL) per year and at least one of the hatchery experts of the team of JV/Consortium member should have minimum 10 years of experience in shrimp breeding and rearing preferably in Asian country. Evidence should be provided.
- e) List of permanent professional staff along with CVs of relevant key staff mentioned in the evaluation criteria showing project wise experience with exact time duration of each project.
- f) Undertaking by the Firm / Company / JV/ Consortium on a legal format, that it has not been blacklisted by any Government Agency/ Authority.
- g) Financial Statements/Income tax returns /Audited Financials of the Firm for the last three years of each member of the JV/ consortium.
- h) Foreign Firm's Projects of similar nature (construction and operation of shrimp hatchery with a minimum of 100 million or above PL-10 production capacity per year to be supported with completion certificate.

**Note: The Joint Venture/Consortium will only be eligible for further evaluation if they fulfill all the Mandatory criteria mentioned above. In case of failure to meet any of the Mandatory Requirement, the Applicant will not be considered for detailed evaluation.**

## ii. Human Resource

The Bidder shall be showcasing its team of experts capable of undertaking and timely completion of the Scope of Work and shall briefly mention their roles and qualifications. The bidders must provide a List of Key Personnel proposed having the following qualification and expertise.



## 8. Evaluation Criteria

Sr.	Company Profile	Max. Points
1	i. National and International Quality Management System	03
	ii. Firm Organogram	03
	iii. List of permanent Staff	04
2	<b>Team Composition – Key Experts</b>	40
I	<b>Foreign Senior Expert (Shrimp Hatchery)</b>	10
	<ul style="list-style-type: none"> <li>The candidate shall possess at least Bachelor's Degree in aquaculture, fisheries science, marine biology, animal science, or a related field.</li> <li>Experience in Shrimp Hatchery: Candidates should have 10-15 years hands-on experience working in shrimp hatcheries. This includes experience in shrimp breeding, larval rearing, live feed production for PL, broodstock management, water quality management, disease prevention, management, hatchery design and operation. The experience in South Asian countries shall be preferred.</li> </ul>	
II	<b>Foreign Junior Expert (Shrimp Hatchery)</b>	5
	<ul style="list-style-type: none"> <li>The candidate shall possess at least Bachelor's Degree in aquaculture, fisheries science, marine biology, animal science, or a related field</li> <li>Experience in Shrimp Hatchery: Candidates should have 5-10 years hands-on experience working in shrimp hatcheries. This includes experience in shrimp breeding, larval rearing, live feed production for PL, broodstock management, water quality management, disease prevention, management, hatchery design and operation. The experience in South Asian countries shall be preferred.</li> </ul>	
III	<b>Project Manager</b>	5
	<ul style="list-style-type: none"> <li>Project Management and Communication Skills: Demonstrated ability to lead projects from conception to completion, including budgeting, planning, and team management. Strong communication skills are vital for coordinating with various stakeholders including architects, technicians, and clients, ensuring that the hatchery project meets technical specifications and regulatory standards.</li> <li>The candidate should have extensive experience in managing construction projects, with a preference for those with a background in aquaculture or hatchery facilities. This includes overseeing project timelines, budgets, and resources, while ensuring adherence to quality and safety standards.</li> <li>A bachelor's degree in construction management, civil</li> </ul>	



	engineering, or a related field is preferred. Additionally, a Project Management Professional (PMP) certification or similar credential is advantageous, demonstrating a strong foundation in project management methodologies.	
IV	<b>Civil Engineer</b> <ul style="list-style-type: none"> <li>The candidate should have experience in designing and managing aquaculture or hatchery projects, particularly shrimp hatcheries. This includes familiarity with water management systems, biosecurity measures, and the specific environmental needs of a shrimp hatchery.</li> <li>The candidate should have a degree in civil engineering and professional certification or licensure is essential. The candidate should have strong skills in structural design, hydraulics, and environmental engineering. Proficiency with software tools like AutoCAD and other design and project management software is beneficial.</li> </ul>	5
V	<b>Mechanical Engineer</b> <ul style="list-style-type: none"> <li>The mechanical engineer should have experience in the design and implementation of mechanical systems for aquaculture or hatchery facilities. This includes systems for water filtration, aeration, temperature control, and plumbing systems crucial for maintaining optimal environmental conditions for shrimp.</li> <li>A bachelor's degree in mechanical engineering is required, along with professional licensure or certification. The engineer should be skilled in using design software such as AutoCAD and have a deep understanding of HVAC systems, pumps, and other essential mechanical components used in hatchery operations.</li> </ul>	5
VI	<b>Electrical Engineer</b> <ul style="list-style-type: none"> <li>The electrical engineer should have experience in designing and implementing electrical systems in aquaculture or similar industrial facilities. This includes expertise in power distribution, control systems, lighting design, and automation relevant to shrimp hatchery operations.</li> <li>A bachelor's degree in electrical engineering or a closely related field is essential, along with professional licensure or certification. Familiarity with relevant electrical codes and standards, particularly those applicable to agricultural or aquaculture facilities, is also important.</li> </ul>	5
VII	<b>Architect</b> <ul style="list-style-type: none"> <li>Architect should have experience in designing facilities for aquaculture or similar industrial projects.</li> </ul>	5



	<p>Knowledge of specific design requirements for shrimp hatcheries, such as biosecurity, water management, and environmental sustainability, is crucial.</p> <ul style="list-style-type: none"> <li>A professional degree in architecture is required, along with a valid architectural license. Familiarity with green building practices and relevant certification (such as LEED) can be an asset, given the increasing emphasis on sustainable design in aquaculture.</li> </ul>	
<b>3</b>	<b>Financial Capablilty</b>	<b>20</b>
<b>I</b>	<p>The average annual turnover for the applicant from last three years shall be PKR 300 million. The document will be certified by registered independent auditors.</p> <p>10 marks will be given if the available average annual turnover for last three years is equal to minimum Rs. 300.000 million (proportionately @ 1 mark for 30 million).</p>	<b>10</b>
<b>II</b>	<p>Financial resources: the applicants shall demonstrate by the bank statement from his bank, that he/she access to liquid assets (assets that can be readily converted to cash)</p> <p>Cash in hand/liquid assets should not less than PKR. 200 million</p>	<b>10</b>
<b>4</b>	<b>Relevant Experience</b>	
	<p>Collective Experience of the JV/Consortium members having at least one similar nature project implementation – Construction, Operations and Maintenance of Shrimp Hatchery having capacity of minimum 100 million PL production per year.</p> <p>Construction of shrimp hatchery (10 marks)</p> <p>Operation of shrimp hatchery (20 marks)</p>	<b>30</b>
	<b>Total Marks</b>	<b>100</b>

Minimum technical scores to pass: 65

#### 9. Additional Services:

The department will be at liberty to increase or decrease the quantum of the work without assigning any reason.

#### 10. Special Terms and Conditions: -

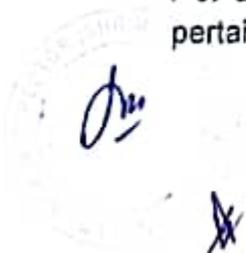
- i. The Contractor will be responsible for achievement of all technical and physical targets/objectives within the stipulated time as per agreement.
- ii. The Contractor will be responsible for all its requirements i.e., members of core team, experts of technical team and their supporting staff, sample analysis, computers, stationery, furniture, conveyance, scientific equipment etc. The Contractor will be liable to pay all relevant taxes and fees to the Government including IT/PST/GST etc. Contractor will be responsible for:
- iii. Preparation and presentation of monthly progress report or any review/report requested by the client of the project.



- iv. Preparation of survey and data collection forms and reports templates, if desired.
- v. Preparation of design and operating manual of the unit
- vi. In case of any dispute, the decision of the Director General Fisheries, Punjab will be final.
- vii. Any misinformation, false and forged statement will lead to disqualification from being shortlisted / pre-qualified and any other action as per applicable laws.
- viii. **Joint venture/consortium should submit their documents as a single Proposal by clearly indicating the lead firm.**
- ix. Department of Fisheries, Government of the Punjab reserves the right to cancel any or all bids at any time. The employer shall neither be liable for any actions nor be under any obligation to inform the applicant of the grounds for rejection, however, may be debriefed if solicited.

**11. Below mentioned documents must be submitted for the Pre-Qualification:**

- a) Covering Letter which should contain the detail of power of attorney for signing the PQD.
- b) Name, address and firm registration details (including the year of incorporation and the number of years of relevant experience). Please also attach copy of certificates of registration / incorporation / commencement.
- c) Copy of SECP or Registrar of Firms.
- d) Copy of National Tax Number (NTN)
- e) Copy of PRA certificate / relevant.
- f) Undertaking to the effect that Pakistan Engineering Council (PEC) Certificate of either the JV/Consortium Member or the sub-contractor responsible for construction shall be provided on award of work.
- g) Projects/ assignments to be submitted by the JV/Consortium must be supported with the copies of completion certificates issued by the procuring / executing agency.
- h) CV of the proposed professional staff / key personnel must be signed by him/her and counter signed by the authorized signatory as proposed in the covering letter.
- i) Financial Statements/Income tax returns/Audited Financial Statements for the previous three (03) financial years of each member of consortium/JV
- j) Affidavit on stamp paper that each Firm in the JV/Consortium has neither been Blacklisted from any Government (Federal, Provincial, Districts and / or any other Government owned Authority) nor is under any litigation pertaining to conduct for Public Sector Organizations.



- k) All documents should be signed by the authorized signatory as proposed in the covering letter.
- l) All documents should be in English.

## 12. Client Detail

Director Fisheries (shrimp Aquaculture), Punjab  
Department of Fisheries, Government of the Punjab  
9-A, Bahawalpur Road, Chauburji, Lahore

## 13. Submission Deadline

The complete application, in accordance with the instructions provided in the document, shall be submitted online via the E-Pak Acquisition and Disposal System (EPADS) portal at <https://punjab.eprocure.gov.pk/> by 03-01-2025, at 11:00 AM. The Proposals will be opened on the same day at 11:30 AM in the presence of the bidders or their authorized representatives who wish to attend.

## 14. Estimated Cost Detail

The estimated total cost of the said project is PKR 1200 million (600 million for construction and 600 million for 3 years Operation & Maintenance (O&M)).



# Application Form

## Form 1

### Letter of Application

[Letterhead of the Applicant, or partner responsible for a joint venture, including full postal address, telephone no, fax no., and e-mail address].

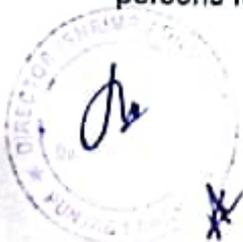
Date: .....

To:.....

[Name and address of the employer]

Sirs,

1. Being duly authorized to represent and act on behalf of.....(herein after "the Applicant"), and having reviewed and fully understood all the prequalified as an applicant for the following contract (s) under the Developing and Operating Shrimp Hatchery in Punjab for the Project "Aquaculture: Shrimp Farming In Punjab" project:
2. Attached to this letter are copies of original documents defining:
  - a. The Applicant's legal status;
  - b. The principal place of Business; and
  - c. The place of incorporation (for applications who are corporations); or the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).
3. DOF and its authorized representatives are hereby authorized to conduct any inquiry or investigation to verify the statements, documents, and Information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information demand necessary and requested by yourselves or the authorized representative to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.
4. Applicants and its authorized representatives may contact the following persons for further information. If needed.



Malik Muhammad Ramzan Director Shrimp Aquaculture, Lahore	Telephone :03006083484 Email:mraheer@gmail.com
Asif All Deputy Director Fisheries, (VCD Biosecurity), Lahore	Telephone :03324348643 Email:asifall8647@gmail.com

5. This application is made with the full understanding that:
- Bids by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding;
  - DoF reserves the right to:
    - Amend the scope and value of any contract under this project; in such event bids will only be called from pre-qualified applicants who meet the revised requirements; and
    - Reject or accept all application, cancel the pre-qualification process, and reject applications; and
  - DoF shall not be liable for consequence of, and shall be under no obligation to inform the applicant of the grounds for, actions taken under para 5(b) here above.
8. The undersigned declare that the statements made the information provided in the duly completed application are complete, true, and correct in every detail.

Signed	Signed
Name	Name
For and on behalf of (name of Applicant or lead partner of a joint venture / consortium)	For and on behalf of (name of Applicant or lead partner of a joint venture / consortium)

*[Handwritten signature and initials]*

*[Circular stamp: 8-2 REFERRED ENERGY EXPERTS PAKISTAN (PVT) LTD. with handwritten signature]*

**Profile Form:**

Name of Company			
Address of Company			
		<b>Primary Contact</b>	<b>Secondary Contact</b>
	Name		
	Title		
	Phone Number		
	Email Address / Skype		
Year of Registration	Applicant shall submit valid business license.		
Copy of Trade License of Certificate of Incorporation			
Name of parent Company (if Applicable)			
Country of Registration of parent Company (if applicable)			
Countries of operation			





Form 4:

### Details of Contracts of Similar Nature with Evidence

Name of applicant or partner of a joint venture

Use a separate sheet for each contract.

1	Name of Contract
	Country
2	Name of Employer
3	Employer Address _____
4	Nature of works and special features relevant to the contract for which the applicant wishes to pre-qualify _____ _____
5	Contract Role (Tick One) (a) Sole Contractor (b) Sub-contractor (c) Partner in a Joint Venture
6	Value of the total contract (in specified currencies) at completion, or at date of award for current contract Currency..... Currency..... Currency.....
7	Equivalent in Pak/Rs.
8	Capacity of work
9	Date of Award
10	Date of completion
11	Contract duration (years and months) _____ years _____ months
12	Specified Requirements _____ _____ _____

\_\_\_\_\_

Description of project or other comments



**Form 5:**

**Curriculum Vitae (CV) for proposed professional Staff**

1. Proposed position: (within this project) \_\_\_\_\_
2. Name of Firm: \_\_\_\_\_  
\_\_\_\_\_
3. Name of Staff: \_\_\_\_\_
4. Name of Birth: \_\_\_\_\_
5. Nationality: \_\_\_\_\_
6. Passport No: \_\_\_\_\_
7. Education

Degree	Major/Minor	Institution	Date (MM/YYYY)

8. Membership of Professional Associations: \_\_\_\_\_  
\_\_\_\_\_
9. Other Training \_\_\_\_\_  
\_\_\_\_\_
10. Languages: \_\_\_\_\_
11. Employment record (reverse order):

Employer	Position	From (MM/YYYY)	To (MM/YYYY)

12. Detailed  
[List all asks to be performed under this project.]



**Form 5:**

**Curriculum Vitae (CV) for proposed professional Staff**

1. Proposed position: (within this project) \_\_\_\_\_
2. Name of Firm: \_\_\_\_\_  
\_\_\_\_\_
3. Name of Staff: \_\_\_\_\_
4. Name of Birth: \_\_\_\_\_
5. Nationality: \_\_\_\_\_
6. Passport No: \_\_\_\_\_
7. Education

Degree	Major/Minor	Institution	Date (MM/YYYY)

8. Membership of Professional Associations: \_\_\_\_\_  
\_\_\_\_\_
9. Other Training \_\_\_\_\_  
\_\_\_\_\_
10. Languages: \_\_\_\_\_
11. Employment record (reverse order):

Employer	Position	From (MM/YYYY)	To (MM/YYYY)

12. Detailed  
[List all asks to be performed under this project.]



13. Work undertaken that best illustrates capability to handle the tasks assigned.

1) Name of assignment or project: \_\_\_\_\_

Year: \_\_\_\_\_

Location: \_\_\_\_\_

Client: \_\_\_\_\_

Main project features: \_\_\_\_\_

Positions held: \_\_\_\_\_

Activities performed: \_\_\_\_\_

2) Name of assignment or project: \_\_\_\_\_

Year: \_\_\_\_\_

Location: \_\_\_\_\_

Client: \_\_\_\_\_

Main project features: \_\_\_\_\_

Positions held: \_\_\_\_\_

Activities performed: \_\_\_\_\_

3) Name of assignment or project: \_\_\_\_\_

Year: \_\_\_\_\_

Location: \_\_\_\_\_

Client: \_\_\_\_\_

Main project features: \_\_\_\_\_

Positions held: \_\_\_\_\_

Activities performed: \_\_\_\_\_



*[Handwritten mark]*



Form 6:

### JOINT VENTURE FORM

[Name and address of the leading Member firm] who for the purpose of this Agreement shall herein after called "Lead Member"

[Name and address of the member firm] Who for the purpose of this agreement shall hereinafter called "Member ". They hereby declare:

1. That they will legalize a joint venture in case that a Contract is awarded to their JV/Consortium.
2. That they have nominated (name of the Lead member) as the Lead Member of the Joint Venture.
3. That they authorized to act as the Representative on behalf of the Joint Venture) to act as the JV's Repetitive in the name and on the behalf of their Joint Venture.
4. That all members of the Joint Venture shall be liable jointly and severally for the execution of the Contract.
5. That this Joint Venture is constituted for the purpose of the execution of the assignments assigned to them under this contract.
6. That if the Employer accepts the Bid of this Joint Venture it shall not be modified in its composition or constitution until the completion of Contract without the prior consent of the Employer.

