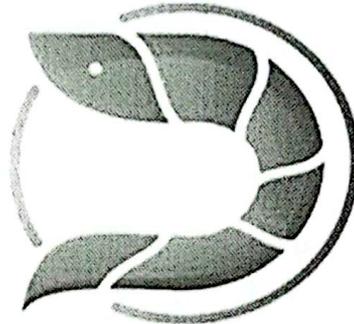


Pre-Qualification Document (PQD)

FOR

PREQUALIFICATION OF

SUPPLIERS/FIRMS FOR SUPPLY OF SHRIMP SEED (*Litopenaenus vannamei*)
(PL-10) UNDER DEVELOPMENT PROJECT "AQUACULTURE: SHRIMP
FARMING IN PUNJAB"



DIRECTORATE OF SHRIMP AQUACULTURE
GOVERNMENT OF THE PUNJAB
LAHORE, PAKISTAN

APRIL 2025

DIRECTORATE OF FISHERIES (SHRIMP AQUACULTURE)

DEPARTMENT OF FISHERIES
GOVERNMENT OF THE PUNJAB



Pre-Qualification Document (PQD)

Section 1: INTRODUCTION

Request for Pre-Qualification Reference No. PC/DF (SA) ASF-XIX/2024-25

The Department of Fisheries (DOF), Punjab has planned to provide subsidy on shrimp seed in kind to the private shrimp farmers under the development project "Aquaculture: Shrimp Farming in Punjab", hence, intends to hire a registered supplier/ firm for supply of Specific Pathogen Free (SPF) shrimp seed (PL-10). For this purpose, Department of Fisheries, Punjab intends to prequalify the registered suppliers/ firms for supply of shrimp seed (*Litopenaenus vannamei*) SPF (PL-10) to shrimp farmers, strictly in accordance with Punjab Procurement Rules, 2014 (as amended) through E-Tendering.

The bids will be invited from the prequalified registered suppliers/ firms tentatively in May, 2025 and the supply of seed will commence tentatively from June, 2025 onwards.

This pre-qualification tender includes the following sections/documents:

Section 1 __ Introduction

Section 2 __ Instructions to Interested Applicants

Section 3 __ Project Background and Description of Works

Section 4 __ Technical Evaluation Criteria

Section 5 __ Application Forms

Interested applicants are requested to submit all documents required in this PQD at the below mentioned address as per instructions and format mentioned in Section 2 and 5. The queries (if any) relating to this pre-qualification process should be addressed to the representative/ focal person of the procuring agency mentioned in Section 2: instructions to bidder applicants, at least 3 days before the submission date.



Section 2: Instructions to the Interested Applicants

A. General

1. The applicant may be a firm/company/corporation/ partnership firm either of Pakistan or foreign origin or a consortium/joint venture of such entities who may individually or jointly commit to supply SPF shrimp seed (PL-10). The term 'applicant' used hereinafter would, therefore, apply to both 'an individual entity' and 'joint venture/consortium'.
2. In the case of a JV, all partners shall be jointly and severally liable to supply SPF shrimp seed (PL-10) in accordance with the terms and conditions specified in the upcoming RFP. The JV shall nominate an authorized representative who shall have the authority to conduct all business for and on behalf of any and all the members of JV during the bidding process (in the event the JV submits a bid) and during the implementation and operation (in the event the JV is awarded the work). **Provide details of JV.**
3. An applicant shall submit only one application in the same pre-qualification process, either individually or as a partner of JV. An applicant, who submits or participates in more than one application, will cause all the applications in which the applicant has participated to be disqualified.
4. The ownership structure of each member of the applicant entity must be in accordance with the laws in respect of capital, equity participation in a joint venture, nationality and registration/ licenses.
5. The JV/ consortium must propose the lead member (LM).
6. The number of members of a consortium will be limited to three.
7. A qualified consortium may only bid with the same initial members and no substitutes shall be allowed in the bidding stage.
8. Unnecessarily elaborated brochures or other presentations beyond those sufficient to present a complete and effective application in response to this PQD are not desired.
9. Provide history of non-performance, if any. Upon the evaluation of reasons for non-performance, the applicant may be considered for qualification.
10. Provide history of litigation. Chronic or any contentious cases which may endanger the applicant's ability as a going concern.
11. Applications must be received at the place designated and by the date and time specified.
12. Applicants should not be blacklisted by Department of Fisheries, Punjab.
13. Confidentiality
 - a- Information relating to the evaluation of Applications, and recommendation for pre-qualification, shall not be disclosed to Applicants or any other persons not officially concerned with such process until the notification of



prequalification is made to all Applicants.

- b- From the deadline for submission of Applications to the time of notification of the results of the prequalification in accordance with relevant provision, if any Applicant wishes to contact the Procuring Agency on any matter related to the prequalification process, it may do so in writing.

E-Submission of Proposal	Online on E-Pak Acquisition and Disposal System (EPADS) website: http://Punjab.eprocure.gov.pk
Deadline of proposal submission	Date and Time: 05-05-2025 (Monday) at 11:00 am Proposals shall be opened on the same day i.e. 05-05-2025 at 11:30 am.
Bid submission address	Online submission on EPADS
Contact details for submitting clarifications/questions	Focal person: Asif Ali Deputy Director Fisheries (VCD & Bio) o/o Director Shrimp Aquaculture, Lahore. Contact:0332-4348643 Address: 9-A Bahawalpur Road, Chauburji, Lahore
Mandatory Documents required for Qualification	<ol style="list-style-type: none">1. Proof of registration with Income Tax Department.2. Proof of GST registration.3. PRA Registration (Active).4. Undertaking regarding no litigation & blacklisting with Department of Fisheries, Punjab.5. Letter of association and JV agreement in case of a JV/consortium of partners.6. The bidder must own, operate, and manage a shrimp hatchery/ Nauplii Center located in Pakistan.7. Documentary evidence of ownership/ operational control.

B. Financial

The annual turnover of the applicant, minimum one year as per technical evaluation proforma/ criteria. In case of JV/ consortium, their reference work contracted and invoiced/billed in the name of joint venture or consortium are included. The document should be certified by registered independent auditors.

C. Selection method

Only applicant who achieve the minimum 65% score shall be invited for upcoming RFP.



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Section: 3 Project Background and Description of Works

BACKGROUND

This project aims for development of shrimp aquaculture in saline and brackish areas of Punjab, which will provide an opportunity to convert untapped lands into valuable resources for the production of quality protein not only to support the trade balance through the export of products but also to address the issues of food security, malnutrition, and unemployment.

The basic objective of the project is to promote shrimp production through aquaculture and resultantly improve the financial and socioeconomic conditions of the stakeholders in shrimp aquaculture value chain, while also boosting the economic situation through export and improving the trade balance of the country.

In order to encourage private sector shrimp farming, shrimp seed will be provided by the Department of Fisheries, Punjab on subsidized rates of Rs. 01/Post Larvae (PL-10). For this purpose, an amount of Rs. 180 million as the procurement price of shrimp seed is kept.

Objectives of the Prequalification Process:

- 1) The Department of Fisheries, Punjab is inviting Prequalification Document (PQD) along with the information as required for qualifying the prospective applicants to participate in the upcoming RFP.
- 2) The objective of the prequalification process is to identify technically experienced and financially sound applicants for supply of SPF shrimp seed (*Litopenaeus vannamei*) PL-10 as per the detailed scope of work to be stipulated in the upcoming RFP document.
- 3) Applicants will be evaluated against a set of criteria provided in technical evaluation criteria Section 4 of this PQD document. Qualifying applicants will be invited for the subsequent tender/request for bid process.

Scope of Work:

The scope of work entails the following tasks that may be assigned for supply of SPF shrimp seed (*Litopenaeus vannamei*) PL-10 under development project "Aquaculture: Shrimp Farming in Punjab":

- Supply of SPF shrimp seed (*Litopenaeus vannamei*) PL-10 to shrimp farmers, throughout Punjab.
- Supply of seed will commence tentatively from June, 2025 onwards.
- The shrimp post larvae (PL-10) must be locally bred or reared from nauplii to PL-10 in Pakistan.
- Shrimp seed must be healthy and Specific Pathogen Free (SPF) (certificate required).

Section: 4 Technical/Evaluation Criteria

- Suppliers/ Firms, JV/Consortium must have the shrimp hatchery/ nauplii center facility with minimum capacity of 10.0 million PL production per cycle located in Pakistan.
- Suppliers/ Firms, JV/Consortium must have experience of supply of minimum



1.0 million shrimp seed (PL) during last year.

Note: In case of JV/Consortium, the combined technical strength/experience and financial turnover of JV/Consortium will be considered for technical evaluation.

Parameters of Evaluation Criteria

The suppliers/ firms securing less than 65% marks will be disqualified.

Total Marks: 100 Qualification Marks 65 (65%) + Mandatory requirements.

Category	Description	Marks		Compliance
Legal (Mandatory) For local partners.	<ul style="list-style-type: none"> Proof of registration with Income Tax Department. Proof of GST registration. 	Mandatory		FBR Certificate
	PRA Registration (Active)	Mandatory		PRA website Screenshot
	Undertaking that the firm is not blacklisted and involved in litigation with the Procuring Agency/ Department of Fisheries Punjab on stamp paper.	Mandatory		Affidavit
	<ul style="list-style-type: none"> The bidder must own, operate, and manage a shrimp hatchery/ Nauplii Center located in Pakistan. Documentary evidence of ownership/ operational control. 	Mandatory		Proof of Ownership/ Contract Agreement
Financial strength of Supplier/ Firm/JV/ Consortium	Last year Turnover	30-49 million	10	Income Tax Returns/ Audited Reports
		50-100 million	15	
		Above 100 million	20	
PL Production Capacity of Shrimp Hatchery/ Nauplii Centre	Shrimp hatchery/ nauplii center facility PL production capacity per cycle.	Less than 10 million	0	Documentary proof
		10 million and above	20	
Operational Experience	Supply shrimp seed (PL) during last year	1.0 million	20	Invoices/ documentary proof
		2.0 million	25	
		Above 2.0 million	30	
Technical Staff	Engagement of international shrimp breeding/ rearing expert/ consultant	1	10	Documentary proof with CV of expert(s)
		2 and above	15	
	Local technical staff working at shrimp Hatchery / nauplii center with minimum one personnel having degree in Aquaculture, Fisheries Sciences, Marine Biology, or Zoology	Less than 2	0	Documentary proof of staff with CV of the degree holder(s)
		2-3	10	
Total:			100	

Note:

Verifiable documentary proof of all above requirements as per criteria are mandatory requirements and marks will be awarded on the basis of these verifiable proofs.



Section 5

JOINT VENTURE FORM

[Name and address of the leading Member firm] who for the purpose of this Agreement shall herein after called "Lead Member"

[Name and address of the member firm]

Who for the purpose of this agreement shall hereinafter called "Member ". They hereby declare:

1. That they will legalize a joint venture in case that a Contract for the Supply of shrimp seed (*Litopenaenus vannamei*) SPF (PL-10) _____ is awarded to their group.
2. That they have nominated (name of the Lead member) as the Lead Member of the Joint Venture.
3. That they authorized to act as the Representative on behalf of the Joint Venture) to act as the JV's Repetitive in the name and on the behalf of their Joint Venture.
4. That all members of the Joint Venture shall be liable jointly and severally for the execution of the Contract.
5. That this Joint Venture is constituted for the purpose of the execution under this contract.
6. That if the Employer accepts the Bid of this Joint Venture, it shall not be modified in its composition or constitution until the completion of Contract without the prior consent of the Employer.
7. That each member's share of the work, stated as percentage of the total contract amount, shall be as follows.



Letter of Application

[Letterhead of the Applicant, or partner responsible for a joint venture, including full postal address, telephone no, fax no., and e-mail address].

Date:

To.....
[Name and address of the employer]

Sirs,

1. Being duly authorized to represent and act on behalf of.....(herein after "the Applicant"), and having reviewed and fully understood all the prequalified as an applicant for the following contract (s) under the [name of the Project to be listed by the User /Employer] project:
2. Attached to this letter are copies of original documents defining:
 - a. The Applicant's legal status;
 - b. The principal place of Business; and
 - c. The place of incorporation (for applications who are corporations); or the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).
3. DOF and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information demand necessary and requested by yourselves or the authorized representative to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.
4. DOF and its authorized representatives may contact the following persons for further information. If needed.

Dr. Anser Mahmood Chatta Director Fisheries (SA), Punjab	Telephone :03204452594 Email: dfshrimpagua@gmail.com
Asif Ali Deputy Director Fisheries, (VCD & Bio.), Lahore	Telephone :03324348643 Email: dfshrimpagua@gmail.com



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5. This application is made with the full understanding that:
 - a. Bids by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding;
 - b. DOF reserves the right to:
 - i. Amend the scope and value of any contract under this project; in such event bids will only be called from pre-qualified applicants who meet the revised requirements; and
 - ii. Cancel the pre-qualification process, and reject applications
 - c. DOF shall be liable for any such actions and shall be under obligation to inform the Applicant of the grounds for actions at 5(b) here above.
 - d. DOF shall not be liable for consequence of, and shall be under no obligation to inform the applicant of the grounds for, actions taken under para 5(b) here above.

Below given requirements at point 6 & 7 are for JVs/ consortium.

6. Appended to this application, we give details of the participation of each party, including capital contribution and profit / loss agreements to the joint venture or association. We also specify the financial commitment in terms of the percentage of the value of the (each) contract, and the responsibilities for execution of each contract.
7. We confirm that in the event that we bid, that bid as well as any resulting contact will be.
 - (a) Signed so as to legally bind all partners, jointly and severally; and
 - (b) Submitted with a joint venture / consortium agreement providing the joint and several liabilities of all partners in the event the contract is awarded to us.
8. The undersigned declare that the statements made the information provided in the duly completed application are complete, true, and correct in every detail.

Signed	Signed
Name	Name
For and on behalf of (name of Applicant or lead partner of a joint venture / consortium)	For and on behalf of (name of Applicant or lead partner of a joint venture / consortium)



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Profile Form

Name of Company			
Address of Company			
		Primary Contact	Secondary Contact
	Name		
	Title		
	Phone Number		
	Email Address / Skype		
Year of Registration			
Copy of Trade License of Certificate of Incorporation			
Name of parent Company (if Applicable)			
Country of Registration of parent Company (if applicable)			
Countries of operation			



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Form 4

Details of Contracts of Similar Nature with Evidence

Name of applicant or partner of a joint venture

Use a separate sheet for each contract.

1	Name of Contract
	Country
2	Name of Employer
3	Employer Address -----
4	Nature of works and special features relevant to the contract for which the applicant wishes to pre-qualify ----- -----
5	Contract Role (Tick One) (a) Sole Contractor (b) Sub-contractor (c) Partner in a Joint Venture
6	Value of the total contract (in specified currencies) at completion, or at date of award for current contract Currency..... Currency..... Currency.....
7	Equivalent in Pak/Rs.
8	Capacity of work
9	Date of Award
10	Date of completion
11	Contract duration (years and months) _____ years _____ months
12	Specified Requirements _____ _____ _____

Description of project or other comments



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Form 5

Curriculum Vitae (CV) for proposed professional Staff

1. Proposed position: (within this project) _____
2. Name of Firm: _____

3. Name of Staff: _____
4. Name of Birth: _____
5. Nationality: _____
6. Passport No: _____
7. Education

Degree	Major/Minor	Institution	Date (MM/YYYY)

8. Membership of Professional Associations: _____

9. Other Training _____

10. Languages: _____
11. Employment record (reverse order):

Employer	Position	Form (MM/YYYY)	To (MM/YYYY)

12. Detailed

[List all tasks to be performed under this project.]



Financial Capability

Name of applicant or partner of a joint venture

Applicants, including each partner of a joint venture, should provide financial information to demonstrate that they meet the requirements. Each applicant or partner

of a joint venture must fill-in this form. If necessary, use separate sheets to provide complete banker information. (A copy of the audited balance sheets for last one (01) year duly signed & stamped by certified Chartered Accountants should be attached) 1.

Work undertaken that best illustrates capability to handle the tasks assigned.

1) Name of assignment or project: _____
 Year: _____
 Location: _____
 Client: _____
 Main project features: _____
 Positions held: _____
 Activities performed: _____

2) Name of assignment or project: _____
 Year: _____
 Location: _____
 Client: _____
 Main project features: _____
 Positions held: _____
 Activities performed: _____

3) Name of assignment or project: _____
 Year: _____
 Location: _____
 Client: _____
 Main project features: _____
 Positions held: _____
 Activities performed: _____

Banker	Name of banker	
	Address of banker	
	Telephone	Contact name and title
	Fax	Telex

Summarize actual assets and assets and liabilities in Pak Rupees (Equivalent at the current rate of exchange at the end of year) for the previous year.



	Financial information in Pak Rs. Or equivalent	Actual: Previous year			
		1	2	3	Avg
1	Total assets				
2	Current assets				
3	Total liabilities				
4	Current liabilities				
5	Working Capital				
6	Profits before taxes				
7	Profits after taxes				
8	Annual Turnover of construction works only				

Source of Financing	Amount (Pak Rs. or equivalent)
1.	
2.	
3.	

Attach audited financial statements for the last year (for individual applicant or each partner of joint venture).

Firms owned by individuals, and partnerships, may submit their balance sheets certified by a registered accountant, and supported by copies of tax return, if audits are required by the laws of their countries of origin in case of foreign firms.

